

2nd Supplemental to the National Housing Authority (NHA) Annual Procurement Plan for FY 2018 - GOODS/SERVICES as of April 25, 2018

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP M)			Remarks (Brief description of Program/Project)
				Ads/Post of ITB/RFEI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MINDANAO MANAGEMENT OFFICE (MMO)												
1	Procurement of ICT Equipments:	MMO - Reg. IX & ARMM										
	Computer Desktop w/ Printer		Small Value Procurement	April	May	June	July	Corporate Receipts	0.420	0.300	0.120	2 sets - P60,000.00/set and 4 sets - P75,000.00/sets
	Computer Desktop								0.082	0.082		2 units
	Printer (A3)								0.015	0.015		1 unit
	Printer w/ scanner continuous ink		Shopping	April				0.030	0.030		2 units	
2	Procurement of Office Equipments:	MMO - Reg. IX & ARMM										
	Lawnmower		Small Value Procurement	April	May	June	July	Corporate Receipts	0.024	0.024		1 unit
	Television Set 32" LED								0.040	0.040		2 units
	DSL Camera							0.060	0.060		1 unit	
3	Procurement of Office Furniture & Fixtures:	MMO - Reg. IX & ARMM										
	Executive Table		Small Value Procurement	April	May	June	July	Corporate Receipts	0.025	0.025		2 units
	Jr. Executive Table								0.075	0.075		15 units
	Office Table w/ Chairs								0.090	0.090		6 units
	Wood Acrylic Rostrum								0.025	0.025		1 unit
	Partition for Technical Unit								0.050	0.050		1 set
	4 Panels Sliding Door Accordion Type								0.024	0.024		1 set
	Cashier's Booth							0.050	0.050		1 unit	
	Divider/ Book Shelves		Shopping	April				0.020	0.020		2 units	
4	Repair & Maintenance: Service Vehicle	MMO - Reg. IX & ARMM	Small Value Procurement	April	May	June	July	Corporate Receipts	0.400	0.400		Overhaul of L-200 Mitsubishi (Reduced from 0.530)
5	Presidential Visit Turn Over Ceremony of Transitional Housing in Sagongsong, Marawi City	MMO - Reg. IX	Small Value Procurement	April	May	June	July	NG Subsidy				
	Lunch								0.100		0.100	500 pax
	Hotel Accomodation								0.044		0.044	8 pax
	Rental								0.333		0.333	
	Supplies & Materials		Shopping	April				0.014		0.014		
6	Presidential Visit Ground - Breaking Ceremony of Christine Villas, Brgy. Maria Cristina, Balo-I, Lanao del Norte	MMO - Reg. X	Small Value Procurement	April	May	June	July	NG Subsidy				
	Snacks								0.050		0.050	500 pax
	Hotel Accomodation								0.127		0.127	22 pax
	Rental								0.288		0.288	
	Supplies & Materials		Shopping	April				0.087		0.087		
7	4th Key Shelter Agencies Meeting in Davao City	MMO - Reg. XI	Small Value Procurement	April	May	June	July	Corporate Receipts				
	Breakfast, Lunch & Dinner								0.130	0.130		50 pax
	Accomodation								0.045	0.045		50 pax
	Van Rental								0.020	0.020		4 vans
	Supplies & Materials		Shopping	April				0.020	0.020			
8	Repair & Maintenance: Replacement of Tires	MMO - AMO	Small Value Procurement	April	May	June	July	Corporate Receipts	0.020	0.020		
	Replacement of Battery								0.007	0.007		
	Maintenance and Other Repairs								0.058	0.058		
9	Desktop computer with computer accessories and printers (For FOI use - Region (1) and District Offices (2))	MMO - Reg XII	Small Value Procurement	May	June	July	August	Corporate Receipts	0.150	0.150		
	Procurement of refrigerator, 2-door, 7.0 cu.ft., inverter for Regional Office (1)								0.020	0.020		Failed to purchase in 2017 due to specs issues with supplier
	Airconditioner with installation, 2.5HP split type wall mounted, inverter (2)								0.120	0.120		For Cashier's Room (RO) and replacement for office of RM unserviceable AC

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	Presidential Visit to Various NHA projects implemented in the region			Indefinite					0.500	0.500		
10	Proposed Presidential Visit for the Ground Breaking Ceremony of Vista Nuevo (New AFP/PNP Project) at Cabaluy, Zamboanga City	MMO - Reg IX & ARMM	Small Value Procurement	May	June	July	August	NG Subsidy				
	Snacks at Php150/person for 500pax								0.075		0.075	
	Accommodation (13)								0.078		0.078	
	Rental								0.228		0.228	
	Landscaping								0.100		0.100	
Supplies & Materials		Shopping	April					0.088		0.088		
Total Contract Cost for MMO									4.130	2.400	1.730	
NATIONAL CAPITAL REGION (NCR)												
	Conduct of Tagging and Census Operation (TCO) of Estimated 800 Informal Settler Families (ISFs) affected by the R-10 Section of the NLEX Harbor Link Seg.10 Cities of Caloocan and Navotas											
1	A. Pre-Tagging and Census Operation (Planning and Development)	NCR - MANAVA	Small Value Procurement	April	April	April	April	DPWH Funds				
	A.1 Inter - Agency Coordination Meetings:											
	Transportation (Van Rental)								0.008		0.008	Caloocan & Navotas
	Food for Inter-Agency Committee (IAC) Members								0.006		0.006	Caloocan & Navotas
	A.2 Ocular Inspection and Boundary											
	Transportation (Van Rental)								0.008		0.008	Caloocan & Navotas
	Food for Inter-Agency Committee (IAC) Members								0.006		0.006	Caloocan & Navotas
	A.3 Community Preparation & Stakeholders Consultation											
	Transportation (Van Rental)								0.008		0.008	Caloocan & Navotas
	Food for Inter-Agency Committee (IAC) Members								0.006		0.006	Caloocan & Navotas
A.4 Seminar - Workshop on Tagging and Census Operation												
Food for Participants	0.027		0.027	Caloocan & Navotas								
2	B. Actual Tagging & Census Operation (Implementation and Data Collection)	NCR - MANAVA	Small Value Procurement	April	April	May	May	DPWH Funds				
	Transportation (Van Rental)								0.122		0.122	Caloocan (P38,000.00) & Navotas (P83,600.00)
	Food for Inter-Agency Committee (IAC) Members, Team Leaders and Guides								0.048		0.048	Caloocan (P15,000.00) & Navotas (P33,000.00)
	Supplies & Materials including Cell Cards									Shopping	April	
3	C. Post Tagging and Census Operation (Data Processing)	NCR - MANAVA	Small Value Procurement	April	April	May	May	DPWH Funds				
	C.1 Orientation of Data Processing Team											
	Food for Participants								0.003		0.003	Caloocan & Navotas
	C.5 Posting and Validation of Census Masterlist of Households (CMLH)											
	Transportation (Van Rental)								0.008		0.008	Caloocan & Navotas
	Food for Inter-Agency Committee (IAC) Members								0.006		0.006	Caloocan & Navotas
	C.6 Finalization of Reports/Outputs											
Food for Participants	0.006		0.006	Caloocan & Navotas								
Supplies & Materials including Photo Documentation		Shopping	April				0.034		0.034	Caloocan (P13,283.00) & Navotas (P20,923.00)		
4	Procurement of ICT Equipments:	NCR - Pasay/ Parañaque/ Las Piñas DO	Small Value Procurement	April	April	May	May	Corporate Receipts				
	Desktop Computer								0.060	0.060		1 unit
	LaserJet Printer								0.018	0.018		1 unit
5	Procurement of Office Furniture & Fixtures:	NCR - Pasay/ Parañaque/ Las Piñas DO	Small Value Procurement	April	April	May	May	Corporate Receipts				
	Clerical Table								0.008	0.008		1 unit
	Clerical Chair								0.003	0.003		1 unit
	Filing Cabinet								0.008	0.008		1 unit

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6	Housing Material Assistance (HOMA) Parañaque City	NCR - Pasay/ Parañaque/ Las Piñas DO	Small Value Procurement	May	May	May	May	NG Subsidy	0.450		0.450	90 Families
7	Trucking Services for 2018 (new proposal and bidding)	NCR - Pasay/ Parañaque/ Las Piñas DO	Public Bidding	April	May	June	July	NG Subsidy	24.000		24.000	Transport Services
	-Parañaque } Total of 4,325 trucks/ trips for 2018											
	-Las Piñas											
-Pasay												
8	Procurement of Transport Services (Vans) for 2018 for Parañaque, Las Piñas and Pasay-2,000 vans or trips for 2018	NCR - Pasay/ Parañaque/ Las Piñas DO	Public Bidding	April	May	June	July	NG Subsidy	8.000		8.000	
9	Procurement of Trucking Services for the Relocation of Families affected by the C-5 Southlink Expressway Project of the DPWH in Parañaque City	NCR - Pasay/ Parañaque/ Las Piñas DO	Public Bidding	April	May	June	July	DPWH	12.100	12.100		Awaiting transfer of Funds by DPWH per approved MOA dated December 2017
10	Procurement of Transport Services (vans) for the Relocation of Families affected by the C-5 Southlink Expressway Project of the DPWH in Parañaque City	NCR - Pasay/ Parañaque/ Las Piñas DO	Public Bidding	April	May	June	July	DPWH	8.800	8.800		Awaiting transfer of Funds by DPWH per approved MOA dated December 2017
11	Conduct of Eviction (with matured accounts) Operation	NCR - Pasay/ Parañaque/ Las Piñas DO	Small Value Procurement	April	May	June	July	NG Subsidy	0.200		0.200	FMD: Please specify the exact project.
13	Demolition/Clearing for Public Attorneys Office Project:	NCR - NGCHPD	Small Value Procurement	April	April	April	April	PAO Funds				
	Meals								0.100		0.100	
	Bottled Water								0.050		0.050	
	Tent								0.065		0.065	
	Portalet								0.060		0.060	
Reblocking Crew	1.308		1.308									
14	Procurement of Supplies & Material Expenses:	NCR-SS1	Thru PS DBM/ Others Thru Shopping	April	May	May	June	Corporate Receipts				
	Printer and Computer Consumables								0.500	0.500		Reduced from 1.066
	Accountable forms								0.100	0.100		
15	Kyocera TK-3104 Toner Kit (8 pcs)	NCR - SS2	Small Value Procurement	May	June	July	August	Corporate Receipts	0.065	0.065		
	Service Vehicles Repair: Isuzu Crosswind Plate No. SKN 171, Toyota Innova Plate No. SAA 3457, Mitsubishi L300 Plate No. SEP 736								0.200	0.200		Reduced from 0.400
	Tires 65 R15 (8 pcs)								0.036	0.036		
	HP Ink 678 Colored and Black (60 pcs)								0.027	0.027		
	HP Ink 704 Colored and Black (20 pcs)								0.009	0.009		
	Epson Ink 664-C, 664-M, 664-Y and 664-B (80 pcs)								0.030	0.030		
Total Contract Cost for NCR									56.507	21.963	34.544	

SOUTH LUZON AND BICOL (SLB)

1	Procurement of Office Equipment:	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	Corporate Receipts				
	Airconditioner, Inverter or Equivalent								0.250	0.250		Split Type and Window Type (Reduced from 0.300)
	CCTV Camera and Monitor								0.070	0.070		
	Portable Sound System w/ Microphone								0.020	0.020		
2	Procurement of ICT Equipment:	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	Corporate Receipts				
	Computer with Accessories								0.600	0.600		
	Printer, Dot Matrix								0.336	0.336		
	LaserJet Printer								0.210	0.210		
	Procurement of Office Furniture & Fixtures:											

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3	Steel Open Shelves	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	Corporate Receipts	0.400	0.400		5 layers
	Steel Cabinets								0.030	0.030		Map Holders
	Sofa								0.050	0.050		
	Clerical Chairs								0.014	0.014		
	Sliding Door Cabinets								0.240	0.240		
4	Procurement of Supplies & Material Expenses:	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	Corporate Receipts				
	Accountable Forms								0.020	0.020		
	Fuel, Oil and Lubricant Expenses								0.074	0.074		
	Common Office Supplies & Materials								0.142	0.142		
Other Supplies	Shopping	May					0.075	0.075				
5	Advertising, Printing & Binding Expenses	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	Corporate Receipts	0.033	0.033		
6	Rental Expenses:	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	Corporate Receipts				
	Office Machines								0.008	0.008		
	Service Vehicle/Motor Vehicles								0.924	0.924		
Chairs & Plants	0.020	0.020										
7	Representation Expenses	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	Corporate Receipts	0.015	0.015		Representation Meetings
8	Repair & Maintenance:	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	Corporate Receipts				
	IT Equipment & Software								0.020	0.020		
	Furniture & Fixtures								0.020	0.020		
	Service Vehicles/Motor Vehicles								0.150	0.150		
	Other Maintenance & Operating Expenses								0.050	0.050		
	Southville 8B Housing Project Brgy. Isidro, Rodriguez, Rizal:											
Office Equipment	Shopping	April					0.030	0.030				
9	i. Community Socio Eco-Profiling	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	2017 18 Live Cases (CBE)	0.390		0.390	
10	ii. Training Needs Assessment:	SLB - KV1 & SV8	Lease of Venue	April	May	June	July	2017 18 Live Cases (CBE)	0.126		0.126	
	Food								0.025		0.025	
	Venue								0.015		0.015	
Supplies & Materials	Shopping	April										
11	iii. Strategic Planning Seminar Workshop:	SLB - KV1 & SV8	Lease of Venue	April	May	June	July	2017 18 Live Cases (CBE)	0.504		0.504	
	Food and Venue								0.065		0.065	
	Transportation								0.006		0.006	
Supplies & Materials	Shopping	April										
12	iv. Preparation of Five Year Housing and Community Development Plan:	SLB - KV1 & SV8	Lease of Venue	April	May	June	July	2017 18 Live Cases (CBE)	0.504		0.504	
	Food and Venue								0.065		0.065	
	Transportation								0.006		0.006	
Supplies & Materials	Shopping	April										
13	v. Information-Education Communication Program:	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	NG Subsidy				
	Residence Handbook								0.167		0.167	
	Meetings								0.864		0.864	
	Laptop, Printer								0.060		0.060	
	Sound System								0.050		0.050	
	Lapel Microphone								0.012		0.012	
Pocket Wifi	0.002		0.002									

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	Internet Pre-Paid Card		Shopping	April					0.012		0.012	
	Chairs			0.045		0.045						
	Plastic Tables			0.007		0.007						
	Voice Recorder			0.007		0.007						
	Supplies & Materials			0.010		0.010						
14	vi.Organizational Meetings:	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	NG Subsidy				
Foods	0.360									0.360		
Chairs	0.023									0.023		
	Plastic Tables								0.011		0.011	
15	vii.Capability Development:	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	NG Subsidy				
	Leadership Training								0.513		0.513	
	Financial Literacy								0.062		0.062	
	Values Formation/Reorientation, cum Recollection								0.513		0.513	
	Construction Monitoring/Project Maintenance								0.062		0.062	
	Con't Cap. Dev:											
	Estate Management/Property Mgt.								0.513		0.513	
	Environmental/Waste Management								0.062		0.062	
	Leadership for Block Leaders								0.062		0.062	
Orientation on Magna Carta for HOAI (RA 9904)	0.042		0.042									
16	viii.Inter-Agency Meetings/Advocacy Work	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	NG Subsidy				
	Food								0.206		0.206	
	LCD Projector								0.030		0.030	
17	ix.Convergence Meeting/Seminar Workshop of 18 Resettlement Sites	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	NG Subsidy				
	Food								0.231		0.231	
18	x.Contingency (10%)	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	2017 18 Live Cases (CBE)	0.567		0.567	
19	xi. Documentation/ M&R for the 18 Resettlement Sites	SLB - KV1 & SV8	Small Value Procurement	April	May	June	July	2017 18 Live Cases (CBE)	0.444		0.444	
20	Termite Pest Control for NHA District 1 Office, MVHP, Brgy. Tuburan, Ligao City, Albay	SLB - Reg. V (Dist. 1)	Small Value Procurement	April	May	June	July	Corporate Receipts	0.060		0.060	Pest Control Services (under NHA Bldg Consis Repair)
21	Service Vehicle Rental for AFP-PNP Housing Project (Isarog Village), Del Rosario, Pili	SLB - Reg. V (Dist. 1)	Small Value Procurement	April	May	June	July	NG Subsidy	0.984		0.984	Service Rental for the whole year of 2018
22	Procurement of Office Equipment	SLB-Region V	Shopping / Small Value Procurement	April	May	June	July	Corporate Receipts				
	Biometric machine								0.080	0.080		Four (4) units
Total Contract Cost for SLB									11.567	3.881	7.686	
CORPORATE PLANNING DEPARTMENT (CPD)												
1	Procurement of Supplies & Material Expenses:	CPD - INFO DIVISION	Small Value Procurement	April	May	June	July	Corporate Receipts				
	Printer Consumables								0.642	0.642		Ink and Toners
	Procurement of Documentary Equipment:											

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2	Aluminum Monopod Kit	CPD - INFO DIVISION	Small Value Procurement	April	April	May	June	Corporate Receipts	0.011	0.011		1 unit	
	Photo Studio Kit 45W Bulb Muslin Backdrop Stand E27 Light Socket, Soft Umbrella								0.030	0.030		1 set	
	LED Photography Studio Lighting Light Kit								0.020	0.020		1 set	
	Digital Voice Recorder								0.010	0.010		2 units	
	Portable Hard Disk, 1 TB								0.008	0.008		2 units	
3	Purchase of Licensed Editing Software/Programs:	CPD - INFO DIVISION	Small Value Procurement	May	May	May	May	Corporate Receipts	0.050	0.050			
	A. Adobe Photoshop (Creative Cloud) x 1												
	B. Adobe Indesign (CC) x 1												
	C. Adobe Illustrator (CC) x 1												
	D. Adobe Premier Pro (CC) x 1												
	E. Adobe After Effects (CC) x 1												
	F. Adobe Lightroom (CC) x 1												
	G. Adobe Audition (CC) x 1												
H. Adobe Dreamweaver x 1													
Total Contract Cost for CPD									0.771	0.771			
COMMUNITY SUPPORT SERVICES DEPARTMENT (CSSD)													
1	Livelihood Inter-Agency Coordinating Council (LIAC) Sub-Committee on Livelihood:	CSSD - LDD	Lease of Venue	April	May	June	July	Corporate Receipts					
	Food Expenses on Consultative Meetings								1.218	1.218		29 LGUs (4 Qrts) - Per Quarter	
	Food Expenses on Action Planning & Assessment								0.870	0.870		29 LGUs (Semi-Annual)	
	Venue Rental								0.348	0.348		29 LGUs (4 Qrts-Meetings & Semi-Annual Action Planning)	
	Toll Fees/Transportation								0.052	0.052		29 LGUs (4 Qrts-Meetings & Semi-Annual Action Planning)	
Supplies	0.029	0.029		29 LGUs									
2	Basic Cosmetology Training for Northville and Southville Beneficiaries:	CSSD - LDD	Small Value Procurement	April	May	June	July	Corporate Receipts					
	Food Expenses on Graduation Day								0.102	0.102		85 pax - 12 sites	
	Transportation Expenses								0.072	0.072		12 sites	
	Trainers Food & Accommodation								0.202	0.202		12 sites (5 days)	
Contingency (5%)	0.019	0.019		12 sites									
3	Pre-Employment Orientation (PEOS) and Job Fairs	CSSD - LDD	Small Value Procurement	April	May	June	July	Corporate Receipts					
	A. Pre-Employment of Orientation Seminar:												
	Snacks								0.090	0.090		100 pax -18 sites	
	Chairs Rental								0.014	0.014		18 sites	
	Electric Consumption								0.005	0.005		18 sites	
	Sound System								0.009	0.009		18 sites	
	Janitorial Services								0.005	0.005		18 sites	
	Transportation Expenses								0.005	0.005		18 sites	
Supplies	0.011	0.011		18 sites									
4	B. Local Recruitment Activity:	CSSD - LDD	Small Value Procurement	April	May	June	July	Corporate Receipts					
	Meal Expenses								0.108	0.108		20 pax - 18 sites	
	Table & Chair Rentals								0.022	0.022		18 sites	
	Sound System Rental								0.009	0.009		18 sites	
	Tarpaulin								0.009	0.009		18 sites	
	Janitorial Services								0.005	0.005		18 sites	
	Transportation Expenses								0.005	0.005		18 sites	
	Token of Appreciation								0.027	0.027		18 sites	
C. Job Fairs:													

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5	Meal Expenses	CSSD - LDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.162	0.162		30 pax - 18 sites
	Table & Chair Rentals								0.029	0.029		18 sites
	Sound System Rental								0.009	0.009		18 sites
	Tarpaulin								0.009	0.009		18 sites
	Janitorial Services								0.005	0.005		18 sites
	Transportation Expenses								0.005	0.005		18 sites
	Token of Appreciation								0.090	0.090		18 sites
6	Kumustahan Sessions w/ Training Graduates: Snacks	CSSD - LDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.416	0.416		8320 pax for LAEP training graduates & facilitating staff
	Transportation Expenses								0.010	0.010		50 sites
	Sound System Rental & Janitorial Services								0.025	0.025		50 sites
	Chair Rentals								0.083	0.083		8,320 chairs
	Contingency (10%)								0.053	0.053		
Livelihood Skills Training Cum Entrepreneurial Development for NHA Project Beneficiaries:												
7	A. Various Livelihood Skills Trainings: Meal Expenses	CSSD - LDD	Small Value Procurement	April	May	June	July	GAD Funds	0.945	0.945		35 pax - 18 sites (1 & 5 day training)
	Chair Rentals								0.038	0.038		35 pax - 18 sites (1 & 5 day training)
	Electricity, Sound System and Janitorial Services								0.095	0.095		
	Demo Materials								0.108	0.108		
	Starter kit								0.486	0.486		30 pax - 18 sites (1 & 5 day training)
	Transportation Expenses								0.054	0.054		
8	B. Conduct of Capacity Building on Financial Literacy and Saving Program for Women and Men Housing Beneficiaries Meal Expenses	CSSD - LDD	Small Value Procurement	April	May	June	July	GAD Funds	0.189	0.189		35 pax - 18 sites
	Venue/Electricity, Sound System and Janitorial Services								0.027	0.027		18 sites
	Chair Rentals								0.006	0.006		35 pax - 18 sites
	Transportation Expenses								0.054	0.054		18 sites
	Supplies								0.070	0.070		30 pax - 18 sites
9	C. Capacity Building for NHA Women & Men Housing Beneficiaries Engaged in Micro & Cottage Industries Meal Expenses	CSSD - LDD	Small Value Procurement	April	May	June	July	GAD Funds				Along Business Management, Access to Finance & Market, Productivity and Efficiency, and Occupational Safety
	Venue/Electricity, Sound System and Janitorial Services								0.189	0.189		35 pax - 18 sites
	Chair Rentals								0.027	0.027		18 sites
	Transportation Expenses								0.006	0.006		35 pax - 18 sites
	Supplies								0.054	0.054		18 sites
10	Galing Mason Training Cum Production for Select NHA Resettlement Sites: Meal Expenses	CSSD - LDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.365	0.365		30 pax - 27 days (3 sites)
	Contingency (5%)								0.018	0.018		
	NHA-DSWD Cash for Building Livelihood Assets (CBLA) Program for 18 NHA Resettlement Sites											
I) CONDUCT OF CAPABILITY BUILDING TRAINING												
11	A. Conduct of Pre-Orientation on DSWD-NHA CBLA Program: Tarpaulin	CSSD - LDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.007	0.007		18 Sites
	Meal Expenses								0.334	0.334		3,156 pax
	Rental of Venue, Chairs, and Sound System								0.010	0.010		20 sessions
12	B. Conduct of Financial Literacy, Values Formation and Time Management: Financial Literacy Manual	CSSD -	Small Value Procurement	April	May	June	July	Corporate	0.316	0.316		3165 pax
	Transportation								0.066	0.066		66 sessions

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12	Meal Expenses	LDD	Public Bidding	April	May	June	July	Corporate Receipts	1.394	1.394		3165 pax - 66 Sessions	
	Rental of Venue, Chairs, and Sound System		Lease of Venue						0.264	0.264		66 sessions	
	Supplies		Shopping	April					0.158	0.158		3165 pax	
13	C. Conduct of Wrap-up Session	CSSD - LDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.336	0.336		3156 pax	
	Meal Expenses		Lease of Venue						0.010	0.010		20 session	
	Rental of Venue, Chairs, and Sound System		Shopping	April					0.095	0.095		3156 pax	
14	II) AGRI/AQUA INPUTS AND TOOLS	CSSD - LDD	Public Bidding	April	May	June	July	Corporate Receipts	2.525	2.525		3156 pax	
	Procurement of Agri/Aqua Inputs and Tools		Shopping / Small Value Procurement						0.100	0.100		20 sessions	
	Honorarium								0.158	0.158		3156 pax	
15	Supplies	CSSD - LDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.326	0.326		3156 pax	
	III) MONITORING AND EVALUATION		Lease of Venue						0.324	0.324		30 pax - 18 sessions	
	Kumustahan Sessions with CBLA Participants		Shopping	April					0.240	0.240		100 pax	
16	Planning Sessions with NHA Operating Units and Partner Agencies	CSSD - LDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.090	0.090		18 Sites	
	Quarterly Assessment Session w/ CBLA Implementors												
17	D. Documentation of Experience	CSSD - LDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.090	0.090		18 Sites	
	Supplies, Photo Documentation and Packaging												
	JOB FAIRS/ Local Recruitment Activity (LAR)/ Pre- Employment Orientation Seminar (PEOS)												
	A. PEOS/LRA		CSSD - LDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.140	0.140		100 pax - 28 PEOS
	Snacks			Lease of Venue						0.196	0.196		20 pax - 28 PEOS/LRA
	Meal Expenses			Shopping	April					0.042	0.042		3 pax - 28 PEOS/LRA
Token								0.008	0.008		28 PEOS/LRA		
Transportation Expenses	Lease of Venue							0.084	0.084		28 PEOS/LRA		
Rental of Venue, Chairs, Electricity, Sound System & Utility Services	Shopping	April					0.028	0.028		28 PEOS/LRA			
18	Supplies	CSSD - LDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.220	0.220		100 pax - 44 PEOS	
	B. PEOS/JOB FAIR		Lease of Venue						0.462	0.462		30 pax - 44 Job Fairs	
	Snacks		Shopping	April					0.220	0.220		10 employers - 44 Job Fairs	
	Meal Expenses								0.013	0.013		44 Job Fairs	
	Token		Lease of Venue						0.132	0.132		44 Job Fairs	
	Transportation Expenses		Shopping	April				NG Subsidy	0.044	0.044		44 Job Fairs	
19	Rental of Venue, Chairs, Electricity, Sound System & Utility Services	CSSD - LDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.935		0.935	5953 beneficiaries	
Supplies													
Total Contract Cost for CSSD									16.213	15.278	0.935		
VISAYAS MANAGEMENT OFFICE (VMO)													
1	Procurement of Alkansyang Bahay	VMO	Small Value Procurement	April	May	June	July	Corporate Receipts	0.144	0.144			
2	Ground Breaking ceremony of the proposed Vista Alegre, Bgy. Dos Hermanas, Talisay City, Negros Occidental under the new AFP/PNP Housing Program on April 18, 2018	VMO	Small Value Procurement	April	May	June	July	NG Subsidy	0.650		0.650		
Total Contract Cost for VMO									0.794	0.144	0.650		
HOUSING TECHNOLOGY AND TECHNICAL RESEARCH DEPARTMENT (HTTRD)													
4	Repairs and Maintenance	HTTRD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.150	0.150			
	Repairs and maintenance at HTREX Building (including repair of airconditioners)												

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1	Repairs and maintenance of Office Equipment and Fixtures	HTTRD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.060	0.060		
	Repairs and maintenance of Motor Vehicle (Purchase of parts for Motor Vehicle)	HTTRD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.055	0.055		
2	Purchase of Tripod Projector Screen (3)	HTTRD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.018	0.018		
Total Contract Cost for HTTRD									0.283	0.283		
CORPORATE OPERATIONS AND SYSTEMS DEVELOPMENT DEPARTMENT (COSDD)												
1	Migration to ISO 2015	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.500	0.500		
2	Typewriter (electric) - 1 unit	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.015	0.015		
3	Portable sound system - 1 unit	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.030	0.030		
4	LED Projector - 6 units	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.120	0.120		
5	Air Conditioner , 2HP - 3 units	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.075	0.075		
6	Digital Recorder with USB - 1 unit	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.016	0.016		
7	Tone Tester - 2 units	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.020	0.020		
8	CCTV Camera - 7 units	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	1.050	1.050		
9	Sr. Executive Table - 1 pc	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.015	0.015		
10	Jr. Executive Table - 8 pcs	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.096	0.096		
11	Sr. Executive Chair - 1 pc	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.012	0.012		
12	Jr. Executive Chair - 8 pcs	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.096	0.096		
13	Clerical Table - 32 pcs	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.384	0.384		
14	Clerical Chairs - 32pcs	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.032	0.032		
15	Steel Shelving - 20pcs	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.300	0.300		
16	Steel Cabinet, 4-layer - 4pcs	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.072	0.072		
17	Steel Cabinet with vault - 1 pc	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.015	0.015		
18	Other office furniture/fixtures	COSDD	Small Value Procurement	April	May	June	July	Corporate Receipts	0.500	0.500		
Total Contract Cost for COSDD									3.348	3.348		
GOODS/SERVICES - TOTAL COST									93.613	48.068	45.545	

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DEFINITION

- 1. PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency’s administrative operations or for the provisions of staff support to the agency’s administrative operations or for the provisions of staff support to the agency’s line functions.
- 2. PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- 3. PMO/End User** - Unit as proponent of program or project
- 4. Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- 5. Schedule for Each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of contract; contract signing).
- 6. Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- 7. Estimated Budget** - Agency approved estimate of project/program costs
- 8. Remarks** - brief description of program or project

Remarks

Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mooe and co for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects