

B. Commercial/Industrial Units

1. Disposition of Commercial/Industrial Units through Public Bidding
 - 1.1 Sworn Letter of Intent to Purchase/Lease C/I Units/ Foreclosed Property (Individual/Single Proprietorship)
 - 1.2 Sworn Letter OF Intent to Purchase/Lease C/I Unit/Foreclosed Property (Partnership/ Corporation/ Organization)
 - 1.3 Memorandum of Award (If Sale)
 - 1.4 Notice of Award
 - 1.5 Memorandum of Award (if Sale)
 - 1.6 Notice of Award (if Lease)
 - 1.7 Checklist of Requirements for Individuals or Single Proprietorship
 - 1.8 Checklist of Requirements for Partnership/Corporation/Organization

2. Disposition of Commercial/Industrial Units through Negotiated Sale
 - 2.1 Sworn Letter of Intent to Purchase/Lease C/I Unit/Foreclosed Property (Individual/ Single Proprietorship)
 - 2.2 Sworn Letter of Intent to Purchase/Lease C/I Unit/Foreclosed Property (Partnership/Corporation/Organization)
 - 2.3 Memorandum of Award (if Sale)
 - 2.4 Notice of Award (if Sale)
 - 2.5 Memorandum of Award (if Lease)
 - 2.6 Notice of Award (if Lease)
 - 2.7 Checklist of Requirements for Individuals or Single Proprietorship
 - 2.8 Checklist of Requirements for Partnership/Corporation/Organization

3. Cancellation of Conditions and Restrictions on Title
 - 3.1 Memo-Request to General Manager for Cancellation of Restrictions
 - 3.2 Notice of Approval
 - 3.3 Checklist of Requirements

4. Release of Title
 - 4.1 Letter to Register of Deeds for issuance of title and annotation of restriction on title