



January 24, 2020

GAD FPS MEMORANDUM ADVISORY NO. 2020-02

**TO : Regional Managers and GAD Focal Points
ALL REGIONAL OFFICES**

**Department Managers
ALL CONCERNED STAFF DEPARTMENTS**

**Presidents
CUE, MOVE**


**SUBJECT : GUIDELINES IN THE IMPLEMENTATION OF GAD ACTIVITIES
FROM 2018 AND 2019 BUDGET**

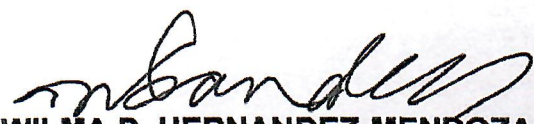
Per consultation with the Financial Management Department (FMD), please be informed of the following:

- All activities from **2018 GAD Plan and Budget (GPB) shall no longer be implemented this 2020**. This is to give more attention to the activities from 2020 GPB. It has also been observed that when more time is given for the implementation of the activities, those activities will only be conducted when the time is due.
- All activities from **2019 GPB** with approved Request for Fund Allotment (RFA) and approved Purchase Requisition (PR) **shall only be conducted until March 2020**.

It is expected that all activities that will be implemented on the 2nd quarter of the FY 2020 **shall come from the 2020 GAD Plan and Budget**. However, all proposed activities that need to be implemented but were not initially included in the 2020 GPB, will be included in the Adjusted GAD Plan and Budget. Such adjustment may only be done after the approval of the submitted GPB for 2020 to the PCW. We therefore request all concerned to submit the additional proposed activities immediately to the undersigned. Deadline for submission is on **February 14, 2020**. Strict compliance to the deadline shall be implemented.

For your appropriate action.


AR. MA. BENITA O. REGALA
Group Manager, HSSG/
GAD Chairperson


WILMA D. HERNANDEZ-MENDOZA
Group Manager, MSG/
GAD Vice-Chairperson for Finance