



Office of the President
NATIONAL HOUSING AUTHORITY



**INVITATION TO BID
INFRASTRUCTURE/CIVIL WORKS
For**

**CONSTRUCTION OF THREE-STOREY NHA XII REGIONAL OFFICE BUILDING
AT PRIME REGIONAL CENTER, BRGY. CARPENTER HILL, CITY OF
KORONADAL, SOUTH COTABATO**

1. The **National Housing Authority (NHA)**, through the Corporate Budget approved by the NHA Board for CY 2021 intends to apply the sum of **₱53,709,773.93** being the Approved Budget for the Contract (ABC) to payments under the contract for **Ref. No. 2021-10-034 (INFRA): Construction of Three-Storey NHA XII Regional Office Building at Prime Regional Center, Brgy. Carpenter Hill, City of Koronadal, South Cotabato**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The NHA through the **Central Bids and Awards Committee (CBAC)** now invites bids for the hereunder Works to be implemented under **"DESIGN AND BUILD SCHEME"**:

Name of Contract : Construction of Three-Storey NHA XII Regional Office Building
Ref. No. : 2021-10-034 (INFRA)
Location : Prime Regional Center, Brgy. Carpenter Hill, City of Koronadal, South Cotabato
Approved Budget for the Contract (ABC) : ₱53,709,773.93
Source of Fund : Corporate Receipts
Contract Duration : 365 Calendar Days
Required PCAB License : Category "B" and "Medium A" for Building

Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instruction to Bidders).


3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
4. Interested bidders may obtain further information from CBAC and inspect the Bidding Documents at **2nd Floor, NHA Main Building, National Housing Authority, Elliptical Road, Diliman, Quezon City** from **9:00 a.m. to 4:00 p.m.** The Central BAC Secretariat may be contacted at Tel/Fax No. 8929-8016/8928-8272 or through nha.centralbac@gmail.com / centralbac@nha.gov.ph
5. A complete set of Bidding Documents may be acquired by interested bidders who can show proof of authority to secure bid documents for the specific project duly notarized and Official Company ID upon submission of Letter of Intent (LOI), presentation of PCAB License, Contract Agreement and Certificate of Completion/Acceptance for completed similar project/s and upon cash payment of non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **₱27,500.00** starting on **October 5 - November 5, 2021 (9:00 a.m. to 4:00 p.m.)** at the Treasury Department,

2nd Floor NHA Main Building, Diliman, Quezon City from 10:00 a.m. to 3:00 p.m. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and NHA's official website nha.gov.ph, provided that bidders shall pay the applicable fee for the Bidding Documents on or before the submission of bids.

6. The NHA will hold a **Pre-Bid Conference** on **October 14, 2021, 9:30 a.m.** through videoconferencing/webcasting via zoom application, which shall be open to all bidders.
7. Bids must be duly received by the CBAC through manual submission at the office address as indicated below.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 15.
9. Bid opening shall be on **November 5, 2021, 9:30 a.m. at Training Room, 2nd Floor, GSD/COSDD Building, NHA Main Compound Diliman Quezon City.** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The NHA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

Zenaida M. Cabiles
Regional Manager, Region XII Office
nha_region12@yahoo.com
Tel No. 083-228-8650


ROMUEL P. ALIMBOYAO
Regional Manager, Region XII Office/
Chairperson, Central Bids and Awards Committee
NATIONAL HOUSING AUTHORITY
Elliptical Road, Diliman, Quezon City

Link of Bidding Documents:

https://drive.google.com/file/d/1miTJ8PP3joO6kTC1TLU_CyvJUuUDdyyR/view?usp=sharing

BID DATA SHEET (BDS)

ITB Clause	<p>The clauses herein stated correspond to the clauses of Section II. Instruction to Bidders (ITB).</p> <p>The amendments or specific instructions/details in the Instruction to Bidders (ITB) are made in the Bid Data Sheet (BDS). The conditions of the BDS qualify the ITB. The provisions of BDS will prevail over the ITB.</p>										
1	<p>The PROCURING ENTITY is the National Housing Authority (NHA).</p> <p>The name of the Project:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">2021-10-034 (INFRA)</td> <td style="width: 5%; text-align: center;">-</td> <td>Construction of Three-Storey NHA XII Regional Office Building at Prime Regional Center, Brgy. Carpenter Hill, City of Koronadal, South Cotabato</td> </tr> </table>		2021-10-034 (INFRA)	-	Construction of Three-Storey NHA XII Regional Office Building at Prime Regional Center, Brgy. Carpenter Hill, City of Koronadal, South Cotabato						
2021-10-034 (INFRA)	-	Construction of Three-Storey NHA XII Regional Office Building at Prime Regional Center, Brgy. Carpenter Hill, City of Koronadal, South Cotabato									
2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through Corporate Budget for the Contract approved by the governing Board for CY 2021 in the amount of:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Ref. No.</th> <th style="width: 50%;">Municipality</th> <th style="width: 30%;">ABC</th> </tr> </thead> <tbody> <tr> <td colspan="3" style="text-align: center;">REGION XII- COTABATO</td> </tr> <tr> <td style="text-align: center;">2021-10-034 (INFRA)</td> <td>Construction of Three-Storey NHA XII Regional Office Building at Prime Regional Center, Brgy. Carpenter Hill, City of Koronadal, South Cotabato</td> <td style="text-align: right;">₱53, 709, 773.93</td> </tr> </tbody> </table>		Ref. No.	Municipality	ABC	REGION XII- COTABATO			2021-10-034 (INFRA)	Construction of Three-Storey NHA XII Regional Office Building at Prime Regional Center, Brgy. Carpenter Hill, City of Koronadal, South Cotabato	₱53, 709, 773.93
Ref. No.	Municipality	ABC									
REGION XII- COTABATO											
2021-10-034 (INFRA)	Construction of Three-Storey NHA XII Regional Office Building at Prime Regional Center, Brgy. Carpenter Hill, City of Koronadal, South Cotabato	₱53, 709, 773.93									
4	Corrupt, fraudulent practices - No further instructions.										
5.1	Bidding is restricted to eligible bidders as defined in ITB Clause 5.1.										
	If the bidder has no experience in design and build projects on its own, it may enter into subcontracting, partnership, or joint venture with design or engineering firms for the design portion of the contract.										
5.2	<p>The Bidder must have completed a single largest contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted to current prices using the National Statistics Office consumer price index.</p> <p>For this purpose, similar contracts shall refer to Design and Build of Office Building.</p>										
7.1	<p>Subcontracting is allowed. The Bidder should identify the subcontractor and the portion of the works to be subcontracted.</p> <p>NOTE: The Contractor shall undertake not less than fifty percent (50%) of the contracted work with its own resources.</p> <p>The Subcontractors must meet the following eligibility criteria:</p> <p>a) Must have completed project/s similar to the project under bidding.</p>										

	b) Possess valid Philippine Contractors Accreditation Board (PCAB) License and Registration for the type cost of the contract to be sub-contracted.
8.	The NHA will hold a Pre-Bid Conference for this Project on October 14, 2021, 9:30 a.m. through video conference / web casting via zoom application.
	<p>The Procuring Entity's address is:</p> <p>MARCELINO P. ESCALADA JR. General Manager</p> <p>Attention to:</p> <p>ROMUEL P. ALIMBOYAO Chairperson, Central BAC NATIONAL HOUSING AUTHORITY 2nd Floor NHA Main Building, Elliptical Road, Diliman, Quezon City 8929-8272</p>
9.	Bidders may request for clarification on and/or interpretation of any part of Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the ITB, at least ten (10) calendar days before the deadline set for the Submission and Opening of Bids.
10.1	<p>The Guidelines for the Procurement of Contracts for Design and Build Infrastructure Projects (2016 ANNEX "G" of the Revised Implementing Rules and Regulations of RA 9184, as amended) shall be followed in the bidding of this contract.</p> <p>The National Housing Authority shall provide the following:</p> <ol style="list-style-type: none"> 1. All technical data and documents related to the Project such as approved lot plan, vicinity map of the property. 2. In order to keep the architectural unity and integrity of the project and to facilitate the review of bid proposals, the following plans as provided by the NHA shall be complied with: <ol style="list-style-type: none"> 1. Architectural Designs (for reference of the bidders) 2. Plumbing/Sanitary Designs (for reference of the bidders) <p>Bidders are also encouraged to use new construction materials and/or methods/technology. The bidder who uses new material, technology or system that have not passed the Bureau of Product Standards (BPS) of the Department of Trade and Industry must submit a certified true copy of the Certificate of Accreditation of Innovative Technologies for Housing (AITECH) as part of his bid submission. Likewise, bidders who do not own the</p>

technology must submit proof of the contract of supply with the technology proponent.

3. The Checklist of Documents to be provided by the NHA to bidders is hereto attached as **ANNEX "A"**.

- A1 : Vicinity Map and Site Photos
- A2 : Checklist of Requirements for Structural Design
- A3 : Checklist of Requirements for Electrical Design
- A4 : Checklist of Requirements for Mechanical Design
- A5 : Checklist of Requirements for Electronics and Communications Design
- A6 : Approved Architectural Design (for compliance)
- A7 : Approved Plumbing/Sanitary Design (for compliance)

Bidders should take into consideration the provisions of the approved Terms of Reference (TOR) in the preparation of their Bids.

BIDDERS SHOULD USE ALL NHA PRESCRIBED FORMS IN THE PREPARATION/SUBMISSION OF BIDS.

The **FIRST ENVELOPE** shall contain the **ELIGIBILITY** and **TECHNICAL** documents, as follows:

The Bidder may submit the Contractor's Registration Certificate (CRC) and Contractor's Profile issued by the Central BAC in lieu of the Eligibility Documents itemized hereunder, provided that its eligibility documents on file with the Central BAC have been maintained current and updated at the time of the opening of bids and the Contractor meets the minimum requirements of the bidding.

ELIGIBILITY DOCUMENTS –

Class "A" Documents:

- a) Registration Certificate from the Securities and Exchange Commission (**SEC**) supported with Articles of Incorporation, By-Laws and Amendments, Department of Trade and Industry (**DTI**) for sole proprietorship, or Cooperative Development Authority (**CDA**) for cooperatives or any proof of such registration as stated in the Bidding Documents;
- b) Mayor's/Business Permit issued by the city or municipality where the principal place of business of the bidder is located and supported by the latest applicable quarter or whole year (**Paid up to 4th Quarter of 2021**);

In cases of recently expired Mayor's/Business permits, it shall be accepted

together with the official receipt as proof that the bidder has applied for renewal within the period prescribed, provided that the renewed permit shall be submitted as a post-qualification requirement.

c) Valid Tax Clearance for the current year per Executive Order 398, Series of 2005 **as finally reviewed and approved by the BIR.**

d) Statement of all its **COMPLETED** government and private contracts using Form **SF-INFR-16**. The statement shall include, for each contract, the following:

- i. name of the contract;
- ii. date of the contract;
- iii. contract duration;
- iv. owner's name and address;
- v. nature of work;
- vi. contractor's role (whether sole contractor, subcontractor, or partner in a JV) and percentage of participation;
- vii. total contract value at award;
- viii. date of completion;
- ix. total contract value at completion
- x. the statement shall be supported with contracts/agreements, Notices of Award and/or Notices to Proceed issued by the owners; and
- xi. Certificate of Owner's Acceptance and/or Constructors Performance Evaluation Summary (CPES) Final Rating and/or Certificate of Satisfactory Completion.

e) **Statement of all its ON-GOING** government and private contracts, including contracts awarded but not yet started, if any using Form **SF-INFR-15**. The statement shall include, for each contract, the following:

- i. name of the contract;
- ii. date of the contract;
- iii. contract duration;
- iv. owner's name and address;
- v. nature of work;
- vi. contractor's role (whether sole contractor, subcontractor, or partner in a JV) and percentage of participation;
- vii. total contract value at award;
- viii. estimated completion time;
- ix. percentages of planned and actual accomplishments;
- x. value of outstanding works; and
- xi. the statement shall be supported by the Notices of Award (NOAs) and/or Notices to Proceed (NTPs) issued by the owners.

f) **Valid Philippine Contractors Accreditation Board (PCAB) License** and Registration for the **type and cost** required of the contracts; (**Category "B" and "Medium A" for Building**)

g) **Audited Financial Statements** of the Contractor - these include the following:

- I. Independent Auditor's Report for **FY 2020 (IN MY OPINION...)**;
- II. Income Tax Return for **FY 2020**;
- III. Balance Sheet for **FY 2020**; and
- IV. Income Statement, and showing, among others, the bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the applicable preceding calendar year (**2020**); and

h) The Bidder's computation for its Net Financial Contracting Capacity (**NFCC**);

i.) Updated PhilGEPS Platinum Certificate (if any)

Class "B" Document:

a) If applicable, valid Joint Venture Agreement (JVA) or, in lieu thereof, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid using Form **SF-INFR-22**. A Special PCAB License is required for bidders with Joint Venture Agreement.

b.) Letter of Expression of Interest

The **TECHNICAL DOCUMENTS** shall include the following documents:

a.) **Bid Security** as to form, amount, validity period and supporting documents prescribed herein (**BDS**)

b.) Project Requirements, which shall include the following:

b.1 **Organizational Chart** for the contract to be bid showing specific names of key personnel and positions pledged for the project duly signed by the authorized signatory;

b.2 List of **Contractor's Personnel** (viz, Project Manager, Project Engineers, Materials, Electrical, Sanitary, and Cost Engineers, Construction Safety Officer and Foremen, etc.), to be assigned to the contract to be bid using Form **SF-INFR-48**, supported with their complete qualification and experience data sheets, PRC Licenses, and **Certificate of Training** for the Safety Officer issued by/in coordination with BWC/DOLE; and

b.3 List of **Contractor's equipment units**, which are owned, leased, and/or under purchase agreements, supported with proofs of ownership such as Official Receipts of purchase/acquisition, Deeds of Sale, Lease Contracts, and/or Certification of Availability of Equipment from the equipment lessor/vendor for the duration of the project using Form **SF-INFR-49**;

c.) Notarized Sworn statement in accordance with Section 25.2(b)(iv) of the IRR of RA 9184 and using the form prescribed in Section IX. Bidding Forms to include statement for:

1. Ownership/corporation;
2. Authority of signatory;
3. Not “blacklisted” or barred from bidding;
4. Authenticity of documents;
5. Authority granted to NHA to verify all the documents submitted;
6. Disclosure of no relationship;
7. Compliance with existing labor laws and standards;
8. Bidder’s responsibilities (**specific for the project**); and
9. No pecuniary interests
10. Failure to perform or deliver any obligations and undertakings

Complete Preliminary Plans and Drawings For Low Rise Building:

- i. Architectural plans and details
- ii. Structural plans and details signed by Registered Licensed Civil/Structural Engineer
- iii. Electrical Plans and details signed by a Professional Electrical Engineer
- iv. Mechanical Plans and details signed by a Professional Mechanical Engineer
- v. Electronics Communications and Plans and details signed by a Professional Mechanical Engineer

d.) Design and Construction Methods

e.) Value Engineering Analysis of Design and Construction Methods

f.) List of design and construction personnel, to be assigned to the contract to be bid, with their complete qualification and experience data.

OWNERSHIP/CORPORATION should be appropriately supported with a Corporate Secretary’s Certificate or other documents designating the **authorized participation** in the bidding.

The authorized representative must have **NOTARIZED AUTHORITY** from the Bidder/Firm **to submit bid**, as follows:

FOR CORPORATION: a Notarized Corporate Secretary’s Certificate; and

FOR SOLE PROPRIETORSHIP: a notarized Authority from the Proprietor.

10.3.	a) If applicable, valid Joint Venture Agreement (JVA) or, in lieu thereof, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid using Form SF-INFR-22 . A Special PCAB License is required for bidders with Joint Venture Agreement.																																																				
10.4.	<p>Using Form SF-INFR-48, the <u>minimum key personnel requirement</u> (for this project) are:</p> <ol style="list-style-type: none"> 1. 1 – Project Manager 2. 1 – Project Engineer 3. 1 – Project Architect 4. 1 – Geodetic Engineer 5. 1 – Geotechnical Engineer 6. 1 – Structural Engineer 7. 1 – Sanitary Engineer 8. 1 – Electrical Engineer 9. 1 – Mechanical Engineer 10.1 – Materials Engineer 11.1 – Safety Officer 12.2 – Construction Foremen 																																																				
10.5.	<p>Using Form SF-INFR-49, the <u>minimum equipment requirement/capacity</u> (for this project) are:</p> <table border="1" data-bbox="392 1084 1469 1619"> <thead> <tr> <th>No.</th> <th>No. Of Unit</th> <th>Equipment</th> <th>Capacity</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>1 unit</td> <td>Backhoe</td> <td>0.50 cu.m.</td> </tr> <tr> <td>2.</td> <td>1 unit</td> <td>Dump Truck</td> <td>6.0 cu.m.</td> </tr> <tr> <td>3.</td> <td>1 unit</td> <td>Water Truck</td> <td>1000 gals</td> </tr> <tr> <td>4.</td> <td>4 units</td> <td>Vibratory Plate Compactor</td> <td>1-2 tons</td> </tr> <tr> <td>5.</td> <td>2 units</td> <td>Concrete Vibrator</td> <td>45-60 mm dia.</td> </tr> <tr> <td>6.</td> <td>1 unit</td> <td>Bar Cutter</td> <td>25 mm dia.</td> </tr> <tr> <td>7.</td> <td>1 unit</td> <td>Bar Bender</td> <td>25 mm dia.</td> </tr> <tr> <td>8.</td> <td>1 unit</td> <td>Concrete Mixer</td> <td>One Bagger</td> </tr> <tr> <td>9.</td> <td>3 units</td> <td>Welding Machine</td> <td>300-500 Amps</td> </tr> <tr> <td>10.</td> <td>1 unit</td> <td>Truck-Mounted Crane</td> <td>61-70 tons</td> </tr> <tr> <td>11.</td> <td>1 set</td> <td>Generator Set</td> <td>25 KVA</td> </tr> <tr> <td>12.</td> <td>1 set</td> <td>Scaffolding Set</td> <td>Good for 3-Storey Building</td> </tr> </tbody> </table>	No.	No. Of Unit	Equipment	Capacity	1.	1 unit	Backhoe	0.50 cu.m.	2.	1 unit	Dump Truck	6.0 cu.m.	3.	1 unit	Water Truck	1000 gals	4.	4 units	Vibratory Plate Compactor	1-2 tons	5.	2 units	Concrete Vibrator	45-60 mm dia.	6.	1 unit	Bar Cutter	25 mm dia.	7.	1 unit	Bar Bender	25 mm dia.	8.	1 unit	Concrete Mixer	One Bagger	9.	3 units	Welding Machine	300-500 Amps	10.	1 unit	Truck-Mounted Crane	61-70 tons	11.	1 set	Generator Set	25 KVA	12.	1 set	Scaffolding Set	Good for 3-Storey Building
No.	No. Of Unit	Equipment	Capacity																																																		
1.	1 unit	Backhoe	0.50 cu.m.																																																		
2.	1 unit	Dump Truck	6.0 cu.m.																																																		
3.	1 unit	Water Truck	1000 gals																																																		
4.	4 units	Vibratory Plate Compactor	1-2 tons																																																		
5.	2 units	Concrete Vibrator	45-60 mm dia.																																																		
6.	1 unit	Bar Cutter	25 mm dia.																																																		
7.	1 unit	Bar Bender	25 mm dia.																																																		
8.	1 unit	Concrete Mixer	One Bagger																																																		
9.	3 units	Welding Machine	300-500 Amps																																																		
10.	1 unit	Truck-Mounted Crane	61-70 tons																																																		
11.	1 set	Generator Set	25 KVA																																																		
12.	1 set	Scaffolding Set	Good for 3-Storey Building																																																		
11.	<p>The FINANCIAL PROPOSAL shall include the following documents:</p> <ol style="list-style-type: none"> a) Lump Sum Bid Prices in the prescribed BID FORM duly signed and sealed by the Bidder; b) Schedule of Rates in the prescribed form duly signed and sealed by the Bidder; c) Detailed Estimates/Computation in coming up with the unit costs duly signed and sealed by the Bidder; d) Summary Sheet indicating the unit prices of construction materials, labor rates and equipment rentals in coming up with the bid; e) Cash Flow by the Quarter & Payments Schedule using Form SF- 																																																				

	INFR-56.
11.1	The ABC is ₱53,709,773.93 . Any bid with a financial component exceeding this amount shall not be accepted.
12.	No further instructions.
13.	All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.
14.2	The bid prices shall be quoted in Philippine Pesos.
15.1	<p>The Bid Security shall be in the following amount:</p> <ol style="list-style-type: none"> 1. <u>2% of the ABC</u>, if Bid Security is in the form of cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; 2. <u>5% of the ABC</u>, if Bid Security is in the form of Surety Bond Callable Upon Demand; or 3. Any combination of the foregoing proportionate to the share of form with respect to total amount of security. <p>If in the form of a surety bond, the bid security must be supported by an (a) Official Receipt (OR); (b) Certificate from the Insurance Commission that the surety or insurance company is authorized to issue such security and (c) required documentary stamps corresponding to the amount paid for the item as shown in the Official Receipt.</p> <p>The bidder may also opt to submit a <i>Notarized Bid Securing Declaration</i> in lieu of the Bid Securities mentioned above using the prescribed form. (USING THE LATEST BID SECURING DECLARATION ATTACHED HEREWITH)</p> <p>There is no need to submit a Certificate from the Insurance Commission and documentary stamps for surety/bidder's bond issued by the Government Service and Insurance System (GSIS).</p>
15.2	The Bid Security shall be valid 120 calendar days from the date of the opening of bids. Any bid not accompanied by an acceptable Bid Security shall be rejected by the Procuring Entity as non-responsive.
16.	<p>Each Bidder shall submit one (1) original and two (2) copies of the first and second components of its bid.</p> <p>All duplicate or reproduced copies must be originally signed/certified true copies.</p>

	<p>Bidders should strictly follow the process of sealing, marking and signing of bids as detailed in Sections 16 of the ITB - Format and Signing of Bids and Sealing and Marking of Bids, respectively. The Central BAC will not assume responsibility for misplaced and premature opening of the bid for bids that are not properly sealed and marked.</p> <p>TABS OR EARS must be provided for easier checking of documents. The Eligibility, Technical and Financial Documents required for submission shall be arranged sequentially in a folder as listed in the BDS.</p> <p>Unsealed or unmarked bid envelopes shall be rejected, but improperly sealed and marked shall not be accepted, provided that the Bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The Central BAC or the Procuring Entity shall assume no responsibility for the misplacement of the contents of the improperly sealed or marked bid, for its premature opening.</p>
17	<p>The Address for Submission of Bids is:</p> <p>Training Room 2nd Floor, GSD/COSDD Building NHA Main Compound, Diliman, Quezon City</p> <p>The date and time of Bid opening is: Immediately after the deadline of submission of bids (or as stated in the Invitation to Bid or announced during the Pre-bid Conference).</p>
18	<p>The Place of Bid Opening is:</p> <p>Training Room 2nd Floor, GSD/COSDD Building NHA Main Compound, Diliman, Quezon City</p> <p>The date and time of Bid opening is: Immediately after the deadline of submission of bids (or as stated in the Invitation to Bid or announced during the Pre-bid Conference).</p>
20 & 21	<p>Within a <u>non-extendible period of five (5) calendar days</u> from receipt by the Bidder of the notice from the Central BAC that it submitted the Lowest Calculated Bid (LCB), the Bidder shall submit the following documentary requirements:</p> <ol style="list-style-type: none"> 1. Latest Income Tax (Form 1701 or 1702); 2. Business Tax (Form 2550-M/2550-Q) returns (Value Added Tax – VAT), filed thru Electronic Filing and Payment System (EFPS); <p>Only tax returns filed and taxes paid through the BIR Electronic Filing and Payments System (EFPS) shall be accepted.</p> <p>NOTE: The latest income and business tax returns are those within the last six (6) months preceding the date of bid submission.</p>

Failure of the Bidder declared as **Lowest Calculated Bid (LCB)** to duly submit the requirements under this Clause or a finding against the veracity of such shall be ground for **forfeiture** of the Bid Security and **disqualification** of the Bidder for award.

The LCB shall submit tax returns (income tax and business tax returns) filed **through the Electronic Filing and Payments System (EFPS)**.

For the **Business Tax Returns** (VAT or Percentage Tax Returns), the last applicable six (6) months are **April 2021 – September 2021**.

Award of contract to the Lowest Calculated and Responsive Bidder (LCRB) shall be at its **submitted or calculated bid, WHICHEVER IS LOWER**.

Special Conditions of Contract (SCC)

<p>GCC Clause</p>	<p>The clauses herein stated correspond to the clauses of Section IV. General Conditions of Contract (GCC).</p> <p>Amendments or specific instructions/details in the General Conditions of the Contract (GCC) are made in the Special Conditions of Contract (SCC). The conditions of the SCC qualify the GCC. The provisions of SCC shall prevail over the GCC.</p>
<p>1</p>	<p>The Procuring Entity's Representative is:</p> <p style="text-align: center;">ZENAIDA M. CABILES Regional Manager, Region XII Office nha_region12@yahoo.com Tel. No. 083-228-8650</p> <p>The Site is located in Prime Regional Center, Brgy. Carpenter Hill, City of Koronadal, South Cotabato as shown in the location plan.</p> <p>Bids shall be valid <u>120 calendar days</u> from the date of the opening of bids in accordance with the provisions under Section 28 of IRR of RA 9184:</p> <p style="padding-left: 40px;"><i>“28.1. Bids and bid securities shall be valid for a reasonable period as determined by the HoPE concerned, which shall be indicated in the Bidding Documents, but in no case shall the period exceed one hundred twenty (120) calendar days from the date of the opening of bids.</i></p> <p style="padding-left: 40px;"><i>28.2. Should it become necessary to extend the validity of the bids and bid securities beyond one hundred twenty (120) calendar days, the Procuring Entity concerned shall request in writing all those who submitted bids for such extension before the expiration date therefor. Bidders, however, shall have the right to refuse to grant such extension without forfeiting their bid security.”</i></p> <p>The Intended Completion Date is <u>365</u> calendar days from the receipt of the Notice to Proceed.</p> <p>The Contractor shall submit a detailed construction schedule to the NHA's Representative within ten (10) calendar days after issuance of the Notice to Proceed for approval by the procuring entity.</p> <p>The applicable Liquidated Damages is at least one tenth (1/10) of a percent of the cost of the unperformed portion for every day of delay.</p> <p>The total amount of liquidated damages shall not exceed ten percent (10%) of the amount of the contract. Once the accumulated amount of liquidated damages reaches ten percent (10%) of the amount of this Contract, the NHA</p>

	<p>shall rescind the Contract, without prejudice to other courses of action and remedies open to it.</p> <p>The Funding Source is the Government of the Philippines.</p> <p>The ABC is INCLUSIVE of VAT. For uniformity, the bidders SHOULD INCLUDE the cost of VAT in their bids.</p> <p>PROVISIONAL SUMS (PS), if included in the Schedule of Rates (Bill of Quantities) and Official Quantities of the Schedule of Bid Rates should not be changed/alterd by the bidder. Bids with any changes/revisions in the specified amount/s for Provisional Sums and Official Quantities shall be considered non-responsive/non-complying and, thus, shall be subject to automatic disqualification.</p> <p>Bid modification is allowed.</p>
2.	There are no different dates for completion of the Works by section.
3.	The Start Date is not later than the 7 th day from receipt of the Notice to Proceed (NTP) together with the duly executed contract.
4.	<p>The Contractor shall employ the following Key Personnel (<i>List key personnel by name and designation</i>):</p> <p>The <u>Minimum Manpower Requirement</u> for <u>this project</u> is:</p> <ol style="list-style-type: none"> 1. 1 – Project Manager 2. 1 – Project Engineer 3. 1 – Project Architect 4. 1 – Geodetic Engineer 5. 1 – Geotechnical Engineer 6. 1 – Structural Engineer 7. 1 – Sanitary Engineer 8. 1 – Electrical Engineer 9. 1 – Mechanical Engineer 10. 1 – Materials Engineer 11. 1 – Safety Officer 12. 2 – Construction Foremen
5.	<p>The Procuring Entity shall give possession of all parts of the Site to the Contractor within seven (7) days upon receipt of the Notice to Proceed.</p> <p>The Performance Security shall be submitted within the prescribed period as stated in the Notice of Award (NOA).</p> <p>If the <u>Performance Security</u> is in the form of a surety bond, it must be supported with an Official Receipt evidencing payment and Certificate from the Insurance Commission that the bonding company is authorized to issue such security and an Official Receipt of Payment.</p>

	<p>The Performance Security shall be in the following amount:</p> <p><u>10% of the Contract Price</u>, if the performance security is in the form of cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank;</p> <p><u>30% of the Contract Price</u>, if the performance security is in the form of a Surety Bond callable upon demand; or</p> <p>Any combination of the foregoing proportionate to the share of form with respect to total amount of security.</p> <p>If in the form of a surety bond, the Performance Security must be supported by an Official Receipt (OR), a Certificate from the Insurance Commission that the surety or insurance company is authorized to issue such security, and required documentary stamps corresponding to the amount paid for the item.</p>
6.	The site investigation reports are: None.
7.2	<p>Warranty against Structural Defects/Failures:</p> <p>For permanent structures (15 years) and Semi-Permanent Structures (5 years), refer to section 62.2.3.2 of the IRR of RA 9184</p>
8.	Subcontracting is allowed. However, the Contractor shall undertake not less than fifty percent (50%) of the contracted work with its own resources.
11.	<p>The Works consist of the following:</p> <p>Preliminary Survey/Studies Detailed Engineering and Technical Specifications General Requirements: Provision of Field Office and Equipment for the Engineer & Others, Permits and Licensing, Other General Requirements Structural: Earthworks, Structural Concrete, Formworks and False Works, Masonry, Structural Steel Frames for Roofing Works, Insulation, Tinsmithry Architectural: Doors and Windows, Floor Finishes and Wall Tiles, Ceiling Works, Dry wall, Finishing Steel Works, Exterior Cladding, Carpentry, Paint Works Plumbing and Sanitary: Water Proofing, Waterline System Works, Storm Drainage and Sewerage System Works, Fixtures Electrical: Electrical System and Transformer Mechanical: Airconditioning System, Elevator, Fire Sprinkler System, Generator Electronics and Communications: CCTV, PABTX and Auxillary System</p>

	<p>Site Development and Landscaping: Landscaping, Other Concrete and Steel Works</p>
11.2	<p>The contractor shall submit the Program of Work to the NHA's Representative within fifteen (15) calendar days from delivery of the letter of acceptance (Date of Acknowledgement and Conformity to the Notice of Award)</p> <p>The period between Program of Work updates is thirty (30) calendar days.</p> <p>The amount to be withheld for late submission of an updated Program of Work is ₱30,000.00.</p>
13.	<p>The amount of the advance payment is 15% of the total contract price. However, the Advance payment may only be released after the approval of NHA of the final designs of the project.</p>
14.	<p>Materials and equipment delivered on site but not completely put in place shall not be included in payment.</p>
15.1	<p>The date by which operating and maintenance manual and "as built" drawings are required is two weeks after the final completion of the contract.</p>
15.2	<p>The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is ₱30,000.00.</p>