



Office of the President  
**NATIONAL HOUSING AUTHORITY**



**INVITATION TO BID  
INFRASTRUCTURE/CIVIL WORKS  
For**

**CONSTRUCTION OF FIVE HUNDRED SEVENTEEN (517) PERMANENT HOUSING  
UNITS INTENDED FOR EARTHQUAKE AFFECTED FAMILIES IN TULUNAN,  
COTABATO**

1. The **National Housing Authority (NHA)**, through the Corporate Budget approved by the NHA Board for CY 2021 intends to apply the sum of **₱149,671,500.00** being the Approved Budget for the Contract (ABC) to payments under the contract for **Ref. No. 2021-10-035 (INFRA): Construction of Five Hundred Seventeen (517) Permanent Housing Units Intended for Earthquake Affected Families in Tulunan, Cotabato**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The NHA through the **Central Bids and Awards Committee (CBAC)** now invites bids for the hereunder Works:

Name of Contract : Construction of Five Hundred Seventeen (517) Permanent Housing Units Intended for Earthquake Affected Families  
Ref. No. : 2021-10-035 (INFRA)  
Location : Tulunan, Cotabato  
Approved Budget for the Contract (ABC) : ₱149,671,500.00  
No. of Hsg. Units : 517  
Source of Fund : NG Subsidy  
Contract Duration : 242 Calendar Days  
Required PCAB License : Cat. "B" and "Medium A" for Building

Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instruction to Bidders).


3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.
4. Interested bidders may obtain further information from CBAC and inspect the Bidding Documents at **2<sup>nd</sup> Floor, NHA Main Building, National Housing Authority, Elliptical Road, Diliman, Quezon City** from **9:00 a.m. to 4:00 p.m.** The Central BAC Secretariat may be contacted at Tel/Fax No. 8929-8016/8928-8272 or through [nha.centralbac@gmail.com](mailto:nha.centralbac@gmail.com)/ [centralbac@nha.gov.ph](mailto:centralbac@nha.gov.ph)
5. A complete set of Bidding Documents may be acquired by interested bidders who can show proof of authority to secure bid documents for the specific project duly notarized and Official Company ID upon submission of Letter of Intent (LOI), presentation of PCAB License, Contract Agreement and Certificate of Completion/Acceptance for completed similar project/s and upon cash payment of non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **₱30,000.00** starting on **October 5 - October 28, 2021 (9:00 a.m. to 4:00 p.m.)** at the Treasury Department,

2<sup>nd</sup> Floor NHA Main Building, Diliman, Quezon City from 10:00 a.m. to 3:00 p.m. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and NHA's official website [nha.gov.ph](http://nha.gov.ph), provided that bidders shall pay the applicable fee for the Bidding Documents on or before the submission of bids.

6. The NHA will hold a **Pre-Bid Conference** on **October 14, 2021, 9:30 a.m.** through videoconferencing/webcasting, which shall be open to all bidders.
7. Bids must be duly received by the CBAC through manual submission at the office address as indicated below.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 15.
9. Bid opening shall be on **October 29, 2021, 9:30 a.m.** at **Training Room, 2<sup>nd</sup> Floor, GSD/COSDD Building, NHA Main Compound Diliman Quezon City**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The NHA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**Zenaida M. Cabiles**  
Regional Manager, Region XII Office  
[nha\\_region12@yahoo.com](mailto:nha_region12@yahoo.com)  
Tel No. 083-228-8650

  
**ROMUEL P. ALIMBOYAO**  
Regional Manager, Region IV Office/  
Chairperson, Central Bids and Awards Committee  
NATIONAL HOUSING AUTHORITY  
Elliptical Road, Diliman, Quezon City

Link of Bidding Documents:

[https://drive.google.com/file/d/1\\_GwJU92P3U1t5iT8sLqTvUj9LNxrnwmV/view?usp=sharing](https://drive.google.com/file/d/1_GwJU92P3U1t5iT8sLqTvUj9LNxrnwmV/view?usp=sharing)

# BID DATA SHEET (BDS)

<b>ITB Clause</b>	<p>The clauses herein stated correspond to the clauses of Section II. Instruction to Bidders (<b>ITB</b>).</p> <p>The amendments or specific instructions/details in the Instruction to Bidders (<b>ITB</b>) are made in the Bid Data Sheet (<b>BDS</b>). The conditions of the <b>BDS</b> qualify the <b>ITB</b>.The provisions of <b>BDS will prevail</b> over the <b>ITB</b>.</p>									
1	<p>The PROCURING ENTITY is the National Housing Authority (NHA).</p> <p>The name of the <b>Project</b>:</p> <table border="1" style="margin-left: 40px; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;"><b>2021-10-035 (INFRA)</b></td> <td style="width: 5%; text-align: center;">-</td> <td><b>Construction of Five Hundred Seventeen (517) Permanent Housing Units Intended for Earthquake Affected Families in Tulunan, Cotabato</b></td> </tr> </table>	<b>2021-10-035 (INFRA)</b>	-	<b>Construction of Five Hundred Seventeen (517) Permanent Housing Units Intended for Earthquake Affected Families in Tulunan, Cotabato</b>						
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2	<p>The Funding Source is:</p> <p>The Government of the Philippines (GOP) through Corporate Budget for the Contract approved by the governing Board for <b>CY 2021</b> in the amount of:</p> <table border="1" style="margin-left: 40px; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Ref. No.</th> <th style="width: 55%;">Municipality</th> <th style="width: 30%;">ABC</th> </tr> </thead> <tbody> <tr> <td colspan="3"><b>Region XII</b></td> </tr> <tr> <td style="text-align: center;"><b>2021-10-035 (INFRA)</b></td> <td><b>Construction of Five Hundred Seventeen (517) Permanent Housing Units Intended for Earthquake Affected Families in Tulunan, Cotabato</b></td> <td style="text-align: right;"><b>₱149,671,500.00</b></td> </tr> </tbody> </table>	Ref. No.	Municipality	ABC	<b>Region XII</b>			<b>2021-10-035 (INFRA)</b>	<b>Construction of Five Hundred Seventeen (517) Permanent Housing Units Intended for Earthquake Affected Families in Tulunan, Cotabato</b>	<b>₱149,671,500.00</b>
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4	Corrupt, fraudulent practices - No further instructions.									
5.1	Bidding is restricted to eligible bidders as defined in ITB Clause 5.1.									
5.2	The Bidder must have completed a <b>single largest contract</b> that is similar to this Project, <b>equivalent to at least fifty percent (50%) of the ABC</b> adjusted to current prices using the National Statistics Office consumer price index.									

	For this purpose, similar contracts shall refer to <b>Housing Construction</b> .
7.1	<p><b>Subcontracting</b> is allowed. The Bidder should identify the subcontractor and the portion of the works to be subcontracted.</p> <p><b>NOTE:</b> The Contractor shall undertake not less than fifty percent (<b>50%</b>) of the contracted work with its own resources.</p> <p>The <b>Subcontractors</b> must meet the following eligibility criteria:</p> <p>a) Must have completed project/s similar to the project under bidding.</p> <p>b) Possess valid Philippine Contractors Accreditation Board (PCAB) License and Registration for the type cost of the contract to be sub-contracted.</p>
8.	The NHA will hold a <b>Pre-Bid Conference</b> for this project on <b>October 14, 2021, 9:30 a.m.</b> through video conference / web casting via zoom application.
	<p>The Procuring Entity's address is:</p> <p><b>MARCELINO P. ESCALADA, JR.</b> General Manager</p> <p>Attention to:</p> <p><b>ROMUEL P. ALIMBOYAO</b> Chairperson, Central BAC NATIONAL HOUSING AUTHORITY 2<sup>nd</sup> Floor NHA Main Building, Elliptical Road, Diliman, Quezon City <b>8929-8272</b></p>
9.	Bidders may request for clarification on and/or interpretation of any part of Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the ITB, at least <b>ten (10)</b> calendar days before the deadline set for the Submission and Opening of Bids.
10.1	<b>BIDDERS SHOULD USE ALL NHA PRESCRIBED FORMS IN THE PREPARATION/SUBMISSION OF BIDS.</b>

The **FIRST ENVELOPE** shall contain the **ELIGIBILITY** and **TECHNICAL** documents, as follows:

The Bidder may submit the Contractor's Registration Certificate (CRC) and Contractor's Profile issued by the Central BAC in lieu of the Eligibility Documents itemized hereunder, provided that its eligibility documents on file with the Central BAC have been maintained current and updated at the time of the opening of bids and the Contractor meets the minimum requirements of the bidding.

#### **ELIGIBILITY DOCUMENTS –**

##### **Class "A" Documents:**

- a) Registration Certificate from the Securities and Exchange Commission (**SEC**) supported with Articles of Incorporation, By-Laws and Amendments, Department of Trade and Industry (**DTI**) for sole proprietorship, or Cooperative Development Authority (**CDA**) for cooperatives or any proof of such registration as stated in the Bidding Documents;
- b) Mayor's/Business Permit issued by the city or municipality where the principal place of business of the bidder is located supported, for the latest applicable quarter or whole year (**Paid up to 4<sup>th</sup> Quarter of 2021**);

In cases of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed, provided that the renewed permit shall be submitted as a post-qualification requirement.

- c) Valid Tax Clearance for the current year per Executive Order 398, Series of 2005 **as finally reviewed and approved by the BIR.**
- d) Statement of all its **COMPLETED** government and private contracts using Form **SF-INFR-16**. The statement shall include, for each contract, the following:
  - i. name of the contract;
  - ii. date of the contract;
  - iii. contract duration;
  - iv. owner's name and address;
  - v. nature of work;
  - vi. contractor's role (whether sole contractor, subcontractor, or partner in a JV) and percentage of participation;
  - vii. total contract value at award;
  - viii. date of completion;

- ix. total contract value at completion
- x. the statement shall be supported with contracts/agreements, Notices of Award and/or Notices to Proceed issued by the owners; and
- xi. Certificate of Owner's Acceptance and/or Constructors Performance Evaluation Summary (CPES) Final Rating and/or Certificate of Satisfactory Completion.

e) **Statement of all its ON-GOING** government and private contracts, including contracts awarded but not yet started, if any using Form **SF-INF-15**. The statement shall include, for each contract, the following:

- i. name of the contract;
- ii. date of the contract;
- iii. contract duration;
- iv. owner's name and address;
- v. nature of work;
- vi. contractor's role (whether sole contractor, subcontractor, or partner in a JV) and percentage of participation;
- vii. total contract value at award;
- viii. estimated completion time;
- ix. percentages of planned and actual accomplishments;
- x. value of outstanding works; and
- xi. the statement shall be supported by the Notices of Award (NOAs) and/or Notices to Proceed (NTPs) issued by the owners.

f) **Valid Philippine Contractors Accreditation Board (PCAB) License** and Registration for the **type and cost** required of the contracts; (**Category "B" and "Medium A" for Building**)

g) **Audited Financial Statements** of the Contractor - these include the following:

- I. Independent Auditor's Report for **FY 2020 (IN MY OPINION...)**;
- II. Income Tax Return for **FY 2020**;
- III. Balance Sheet for **FY 2020**; and
- IV. Income Statement, and showing, among others, the bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the applicable preceding calendar year (**2020**); and

h) The Bidder's computation for its Net Financial Contracting Capacity (**NFCC**);

i.) Updated PhilGEPS Platinum Certificate (if any)

**Class "B" Document:**

a) If applicable, valid Joint Venture Agreement (JVA) or, in lieu thereof, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid using Form **SF-INFR-22**. A Special PCAB License is required for bidders with Joint Venture Agreement.

b.) Letter of Expression of Interest

The **TECHNICAL DOCUMENTS** shall include the following documents:

a.) **Bid Security** as to form, amount, validity period and supporting documents prescribed herein (**BDS**)

b.) Project Requirements, which shall include the following:

b.1 Organizational **Chart** for the contract to be bid showing specific names of key personnel and positions pledged for the project duly signed by the authorized signatory;

b.2 List of **Contractor's Personnel** (*viz*, Project Manager, Project Engineers, Materials, Electrical, Sanitary, and Cost Engineers, Construction Safety Officer and Foremen, etc.), to be assigned to the contract to be bid using Form **SF-INFR-48**, supported with their complete qualification and experience data sheets, PRC Licenses, and **Certificate of Training** for the Safety Officer issued by/in coordination with BWC/DOLE; and

b.3 List of **Contractor's equipment units**, which are owned, leased, and/or under purchase agreements, supported with proofs of ownership such as Official Receipts of purchase/acquisition, Deeds of Sale, Lease Contracts, and/or Certification of Availability of Equipment from the equipment lessor/vendor for the duration of the project using Form **SF-INFR-49**;

c.) Notarized Sworn statement in accordance with Section 25.2(b)(iv) of the IRR of RA 9184 and using the form prescribed in Section IX. Bidding Forms to include statement for:

1. Ownership/corporation;

	<ol style="list-style-type: none"> <li>2. Authority of signatory;</li> <li>3. Not “blacklisted” or barred from bidding;</li> <li>4. Authenticity of documents;</li> <li>5. Authority granted to NHA to verify all the documents submitted;</li> <li>6. Disclosure of no relationship;</li> <li>7. Compliance with existing labor laws and standards;</li> <li>8. Bidder’s responsibilities (<b>specific for the project</b>); and</li> <li>9. No pecuniary interests</li> <li>10. Failure to perform or deliver any obligations and undertakings</li> </ol> <p>d) House Typology (Single Detached Design/s. 27.5 sq.m. (5.00m x 5.50m))</p> <p>e) EPS (Expanded Polystyrene) Panel House Design/s with <b>Structural Evaluation for disaster/ earthquake resiliency duly signed by a Structural Engineer</b></p> <p>f) <b>AITECH Certificate</b></p> <p><b>OWNERSHIP/CORPORATION</b> should be appropriately supported with a Corporate Secretary’s Certificate or other documents designating the <b>authorized participation</b> in the bidding.</p> <p>The authorized representative must have <b><u>NOTARIZED AUTHORITY</u></b> from the Bidder/Firm <b>to submit bid</b>, as follows:</p> <p><b><u>FOR CORPORATION:</u></b> a Notarized Corporate Secretary’s Certificate; and</p> <p><b><u>FOR SOLE PROPRIETORSHIP:</u></b> a notarized Authority from the Proprietor.</p>
10.3.	<p>a) If applicable, valid Joint Venture Agreement (JVA) or, in lieu thereof, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid using Form <b>SF-INFR-22</b>. A Special PCAB License is required for bidders with Joint Venture Agreement.</p>
10.4.	<p>Using Form <b>SF-INFR-48</b>, the <b><u>minimum key personnel requirement</u></b> (for this project) are:</p> <ol style="list-style-type: none"> <li>1. 1 – Project Manager</li> <li>2. 1 – Project Engineer</li> </ol>



	3. 1 – Project Architect 4. 1 – Materials/Quantity Engineer 5. 1 – Geodetic Engineer 6. 1 – Electrical Engineer 7. 1– Sanitary Engineer 8. 2 – Safety Officer 9. 5 – Construction Foremen																																												
10.5.	Using Form <b>SF-INFR-49</b> , the <u>minimum equipment requirement/capacity</u> (for this project) are: <table border="1" data-bbox="391 649 1468 1220"> <thead> <tr> <th>No.</th> <th>No. Of Unit</th> <th>Equipment</th> <th>Capacity</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>8 units</td> <td>Plate Compactor</td> <td>5.0 HP</td> </tr> <tr> <td>2.</td> <td>4 units</td> <td>Water Truck</td> <td>1,000 Gals.</td> </tr> <tr> <td>3.</td> <td>6 units</td> <td>Concrete Vibrator</td> <td>32mm x 780mm</td> </tr> <tr> <td>4.</td> <td>10 units</td> <td>Concrete Mixer</td> <td>One-Bagger</td> </tr> <tr> <td>5.</td> <td>5 units</td> <td>Generator</td> <td>25 KVA</td> </tr> <tr> <td>6.</td> <td>2 units</td> <td>Cargo/Service Truck</td> <td>10,000 Kg</td> </tr> <tr> <td>7.</td> <td>2 units</td> <td>Dump Truck</td> <td>10 cu.m.</td> </tr> <tr> <td>8.</td> <td>4 units</td> <td>Backhoe</td> <td>Bucket Size: Atleast 0.1 cu.m. Net Power: 15 HP</td> </tr> <tr> <td>9.</td> <td>5 units</td> <td>Bar Cutter</td> <td>Maximum Cutting Capacity: 25 mm dia.</td> </tr> <tr> <td>10.</td> <td>2 units</td> <td>Welding Machine</td> <td>300 amp.</td> </tr> </tbody> </table>	No.	No. Of Unit	Equipment	Capacity	1.	8 units	Plate Compactor	5.0 HP	2.	4 units	Water Truck	1,000 Gals.	3.	6 units	Concrete Vibrator	32mm x 780mm	4.	10 units	Concrete Mixer	One-Bagger	5.	5 units	Generator	25 KVA	6.	2 units	Cargo/Service Truck	10,000 Kg	7.	2 units	Dump Truck	10 cu.m.	8.	4 units	Backhoe	Bucket Size: Atleast 0.1 cu.m. Net Power: 15 HP	9.	5 units	Bar Cutter	Maximum Cutting Capacity: 25 mm dia.	10.	2 units	Welding Machine	300 amp.
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11.	The <b>FINANCIAL PROPOSAL</b> shall include the following documents: <ul style="list-style-type: none"> <li>a) <b>Lump Sum Bid Prices</b> in the prescribed <b>BID FORM</b> duly signed and sealed by the Bidder;</li> <li>b) <b>Schedule of Rates</b> in the prescribed form duly signed and sealed by the Bidder;</li> <li>c) <b>Detailed Estimates/Computation</b> in coming up with the unit costs duly signed and sealed by the Bidder;</li> <li>d) <b>Summary Sheet</b> indicating the unit prices of construction materials, labor rates and equipment rentals in coming up with the bid;</li> <li>e) <b>Cash Flow by the Quarter &amp; Payments Schedule</b> using Form <b>SF-INFR-56</b>.</li> </ul>																																												
11.2	The <b>ABC</b> is <b>₱149,671,500.00</b> . Any bid with a financial component exceeding this amount shall not be accepted.																																												
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13.	All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as																																												

	determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.
14.2	The bid prices shall be quoted in Philippine Pesos.
15.1	<p>The <b>Bid Security</b> shall be in the following amount:</p> <ol style="list-style-type: none"> <li>1. <b>2% of the ABC</b>, if Bid Security is in the form of cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit issued by a <b>Universal or Commercial Bank</b>;</li> <li>2. <b>5% of the ABC</b>, if Bid Security is in the form of Surety Bond <b>Callable Upon Demand</b>; or</li> <li>3. Any combination of the foregoing proportionate to the share of form with respect to total amount of security.</li> </ol> <p>If in the form of a surety bond, the bid security must be supported by an <b>(a) Official Receipt (OR)</b>; <b>(b) Certificate from the Insurance Commission</b> that the surety or insurance company is authorized to issue such security and <b>(c) required documentary stamps corresponding to the amount paid</b> for the item as shown in the Official Receipt.</p> <p><b>The bidder may also opt to submit a <i>notarized Bid Securing Declaration</i> in lieu of the Bid Securities mentioned above using the prescribed form. (USING THE LATEST BID SECURING DECLARATION ATTACHED HEREWITH)</b></p> <p>There is no need to submit a Certificate from the Insurance Commission and documentary stamps for surety/bidder's bond issued by the Government Service and Insurance System (GSIS).</p>
15.2	The <b>Bid Security</b> shall be valid <b>120 calendar days</b> from the date of the opening of bids. Any bid not accompanied by an acceptable Bid Security shall be rejected by the Procuring Entity as non-responsive.
16.	<p>Each Bidder shall submit <b>one (1) original</b> and <b>two (2) copies</b> of the first and second components of its bid.</p> <p>All duplicate or reproduced copies <b>must be originally signed/certified true copies</b>.</p> <p>Bidders should strictly follow the process of sealing, marking and signing of bids as detailed in <b>Sections 16</b> of the <b>ITB - Format and Signing of Bids and Sealing and Marking of Bids</b>, respectively. The Central BAC will not assume</p>

	<p>responsibility for misplaced and premature opening of the bid for bids that are not properly sealed and marked.</p> <p><b>TABS OR EARS</b> must be provided for easier checking of documents. The Eligibility, Technical and Financial Documents required for submission shall be arranged <b>sequentially</b> in a folder as listed in the <b>BDS</b>.</p> <p>Unsealed or unmarked bid envelopes shall be rejected, but improperly sealed and marked shall not be accepted, provided that the Bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The Central BAC or the Procuring Entity shall assume no responsibility for the misplacement of the contents of the improperly sealed or marked bid, for its premature opening.</p>
17	<p>The <b>Address for Submission of Bids</b> is:</p> <p><b>Training Room</b>  2<sup>nd</sup> Floor, GSD/COSDD Building  NHA Main Compound, Diliman, Quezon City</p> <p><b>The date and time of Bid Opening is:</b> Immediately after the deadline of submission of bids (or as stated in the <b>Invitation to Bid or announced during the Pre-bid Conference</b>).</p>
18	<p><b>The Place of Bid Opening is:</b></p> <p><b>Training Room</b>  2<sup>nd</sup> Floor, GSD/COSDD Building  NHA Main Compound, Diliman, Quezon City</p> <p><b>The date and time of Bid Opening is:</b> Immediately after the deadline of submission of bids (or as stated in the <b>Invitation to Bid or announced during the Pre-bid Conference</b>).</p>
20 & 21	<p>Within a <b><u>non-extendible period of five (5) calendar days</u></b> from receipt by the Bidder of the notice from the Central BAC that it submitted the <b>Lowest Calculated Bid (LCB)</b>, the Bidder shall submit the following documentary requirements:</p>

	<p>1. Latest <b>Income Tax</b> (Form 1701 or 1702);</p> <p>2. <b>Business Tax</b> (Form 2550-M/2550-Q) returns (Value Added Tax – VAT), filed thru Electronic Filing and Payment System (EFPS);</p> <p>Only tax returns filed and taxes paid through the BIR Electronic Filing and Payments System (EFPS) shall be accepted.</p> <p><b>NOTE:</b> The latest income and business tax returns are those within the last six months preceding the date of bid submission.</p> <p>Failure of the Bidder declared as <b>Lowest Calculated Bid (LCB)</b> to duly submit the requirements under this Clause or a finding against the veracity of such shall be ground for <b>forfeiture</b> of the Bid Security and <b>disqualification</b> of the Bidder for award.</p> <p>The LCB shall submit tax returns (income tax and business tax returns) filed <b>through the Electronic Filing and Payments System (EFPS)</b>.</p> <p>For the <b>Business Tax Returns</b> (VAT or Percentage Tax Returns), the last applicable six <b>(6)</b> months are <b><u>April – September 2021</u></b>.</p> <p>Award of contract to the Lowest Calculated and Responsive Bidder (LCRB) shall be at its <b>submitted or calculated bid, <u>WHICHEVER IS LOWER.</u></b></p>
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## Special Conditions of Contract (SCC)

<b>GCC Clause</b>	<p>The clauses herein stated correspond to the clauses of Section IV. General Conditions of Contract (<b>GCC</b>).</p> <p>Amendments or specific instructions/details in the General Conditions of the Contract (<b>GCC</b>) are made in the Special Conditions of Contract (<b>SCC</b>). The conditions of the <b>SCC</b> qualify the <b>GCC</b>. <b>The provisions of SCC shall prevail over the GCC.</b></p>
1	<p>The <b>Procuring Entity's Representative</b> is:</p> <p style="text-align: center;"><b>ZENAIDA M. CABILES</b> Regional Manager, Region XII Office</p>

The **Site** is located in **Tulunán, Cotabato** as shown in the location plan.

**Bids** shall be valid **120 calendar days** from the date of the opening of bids **in accordance with the provisions under Section 28 of IRR of RA 9184:**

*“28.1. Bids and bid securities shall be valid for a reasonable period as determined by the HoPE concerned, which shall be indicated in the Bidding Documents, but in no case shall the period exceed one hundred twenty (120) calendar days from the date of the opening of bids.*

*28.2. Should it become necessary to extend the validity of the bids and bid securities beyond one hundred twenty (120) calendar days, the Procuring Entity concerned shall request in writing all those who submitted bids for such extension before the expiration date therefor. Bidders, however, shall have the right to refuse to grant such extension without forfeiting their bid security.”*

The **Intended Completion Date** is **242** calendar days from the receipt of the Notice to Proceed.

The Contractor shall submit a detailed construction schedule to the NHA's Representative within ten (10) calendar days after issuance of the Notice to Proceed for approval by the procuring entity.

The applicable **Liquidated Damages** is at least one tenth (1/10) of a percent of the cost of the unperformed portion for every day of delay.

The total amount of liquidated damages shall not exceed ten percent (10%) of the amount of the contract. Once the accumulated amount of liquidated damages reaches ten percent (10%) of the amount of this Contract, the NHA shall rescind the Contract, without prejudice to other courses of action and remedies open to it.

The Funding Source is the Government of the Philippines.

The **ABC** is **EXCLUSIVE** of **VAT**. For uniformity, the bidders **SHOULD NOT INCLUDE** the cost of **VAT** in their bids.

**PROVISIONAL SUMS (PS)**, if included in the Schedule of Rates (Bill of Quantities) and **Official Quantities** of the Schedule of Bid Rates **should not be changed/altered** by the bidder. Bids with any changes/revisions in the specified amount/s for Provisional Sums and Official Quantities shall be considered non-responsive/non-complying and, thus, shall be subject to **automatic disqualification**.

Bid modification is allowed.

2.	There are no different dates for completion of the Works by section.
3.	The <b>Start Date</b> is not later than the 7 <sup>th</sup> day from receipt of the Notice to Proceed (NTP) together with the duly executed contract.
4.	<p>The Contractor shall employ the following <b>Key Personnel</b> (<i>List key personnel by name and designation</i>):</p> <p>The <b><u>Minimum Manpower Requirement</u></b> for <b><u>this project</u></b> is:</p> <ol style="list-style-type: none"> <li>1. 1 – Project Manager</li> <li>2. 1 – Project Engineer</li> <li>3. 1 – Project Architect</li> <li>4. 1 – Materials/Quantity Engineer</li> <li>5. 1 – Geodetic Engineer</li> <li>6. 1 – Electrical Engineer</li> <li>7. 1– Sanitary Engineer</li> <li>8. 2 – Safety Officer</li> <li>9. 5 – Construction Foremen</li> </ol>
5.	<p>The <b>Procuring Entity</b> shall give possession of all parts of the Site to the Contractor within seven (<b>7</b>) days upon receipt of the Notice to Proceed.</p> <p>The <b>Performance Security</b> shall be submitted within the prescribed period as stated in the Notice of Award (NOA).</p> <p>If the <b><u>Performance Security</u></b> is in the form of a surety bond, it must be supported with an Official Receipt evidencing payment and Certificate from the Insurance Commission that the bonding company is authorized to issue such security and an Official Receipt of Payment.</p> <p>The <b>Performance Security</b> shall be in the following amount:</p> <p><b><u>10% of the Contract Price</u></b>, if the performance security is in the form of cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank;</p>

	<p><b><u>30% of the Contract Price</u></b>, if the performance security is in the form of a Surety Bond callable upon demand; or</p> <p>Any combination of the foregoing proportionate to the share of form with respect to total amount of security.</p> <p>If in the form of a surety bond, the <b>Performance Security</b> must be supported by an <b>Official Receipt (OR)</b>, a <b>Certificate from the Insurance Commission</b> that the surety or insurance company is authorized to issue such security and <b>required documentary stamps</b> corresponding to the amount paid for the item.</p>
6.	The site investigation reports are: None.
7.2	<p><b>Warranty</b> against Structural Defects/Failures:</p> <p><b>For permanent structures (15 years) and Semi-Permanent Structures (5 years)</b>, refer to section 62.2.3.2 of the IRR of RA 9184</p>
8.	<b>Subcontracting</b> is allowed. However, the Contractor shall undertake <b>not less than fifty percent (50%)</b> of the contracted work with its own resources.
11.	<p>The <b>Works</b> shall consist of the following:</p> <p><b>General Requirements:</b> Mobilization/Demobilization</p> <p><b>Earthworks:</b> Structure Excavation</p> <p><b>EPS House Structure with Electrical:</b> Exterior Walls (EPS Panel), Partition Walls (EPS panel), Roofing (EPS Panel-Blue), Toilet and Bath Fixtures, Electrical Wiring, Fixtures, Conduits, Boxes &amp; Fittings, Panelboard with Main and Branch Breaker, Doors (Main entry, Bedroom, CR, and kitchen), Windows</p> <p><b>Plumbing Works:</b> Rainwater Collector w/ Platform., Cold Water Lines, Plumbing Fixtures</p> <p><b>Sewerage:</b> Septic Vault, Sewer Line Works, Grease Trap</p>

	<p><b>Electrical:</b></p> <p>Solar Panel</p>
11.2	<p>The contractor shall submit the Program of Work to the NHA's Representative within 15 calendar days from delivery of the letter of acceptance (Date of Acknowledgement and Conformity to the Notice of Award)</p> <p>The period between Program of Work updates is 30 calendar days.</p> <p>The amount to be withheld for late submission of an updated Program of Work is <b>₱30,000.00</b>.</p>
13.	<p>The amount of the <b>advance payment</b> is 15% of the total contract price to be made in lump sum upon mobilization in the site.</p>
14.	<p>Materials and equipment delivered on site but not completely put in place shall not be included in payment.</p>
15.1	<p>The date by which operating and maintenance manual and "as built" drawings are required is <b>two weeks after the final completion of the contract</b>.</p>
15.2	<p>The amount to be withheld for failing to produce "<b>as built</b>" drawings and/or operating and maintenance manuals by the date required is <b>₱30,000.00</b>.</p>