



November 03, 2020

NOTICE OF AWARD

ATTY. ELMAR A. PANOPIO
General Manager
ESP COLLECTION AGENCY
3rd Floor AZPHI Bldg.
2840 E. Zobel cor. Ma. Aurora St.,
Brgy. Poblacion, Makati City

SUBJECT: Account Administration and Management of NCR West Sector Project Under Service Provider located in Smokey Mountain Development and Reclamation Project (SMDRP), Tondo, Manila

Dear Sir:

Please be informed that your proposal for the above-cited project was favorably recommended by the NHA West Sector Regional Office Bids and Awards Committee (WSROBAC), approved by Management but subject to Board's confirmation under the principle of "NO COLLECTION, NO FEE" Policy to be paid based on the following schedule, to wit;

Category	Award at
New and Up-to-Date Accounts (1-90 days)	8% of gross collection
Accounts in Arrears (91 days & above)	10% of gross collection
Account on Billing Notice Delivered	Admin Fee (₱5.00 for every endorsed account)

You are hereby required to submit within ten (10) calendar days from receipt hereof of this Notice of Award, the documents indicated below:

1. Performance Security, co-terminus with the contract, in accordance with Paragraph 6.1.9 of the Terms of Reference as follows:
 - a. Cash Bond equivalent to **five percent (5%)** of the average monthly amount due in the amount of **₱92,734.00**.

2. A written authority from a senior official of your firm/organization empowered to sign the contract documents and a photocopy of his/her current Community Tax Certificate.
3. Photocopy of any competent evidence of identity such as SSS ID, Senior Citizen ID, Passport, Driver's License ID, Postal ID, Comelec/Voter's ID, among others.

Failure to comply with the above requirements within the prescribed period, shall constitute sufficient ground for cancellation of the award and forfeiture of the bid security. This shall be construed as a waiver on your part to accept the award of the contract without further written notice, in accordance with the provisions of Section 40 of the 2016 Revised IRR of RA 9184, as amended.

Commencement of works shall be undertaken not later than the seventh (7th day) from receipt of the copy of duly executed contract and complete the same within 3 years upon receipt of Notice to Proceed, unless an extension is granted in writing or the contract is earlier terminated.

Further, submission of fraudulent or falsified documents and willful misrepresentation of any information provided shall be a ground for suspension or blacklisting in accordance with Sec. 69.4 of the 2016 RIRR of R.A. 9184 and the guidelines issued by the GPPB.

Very truly yours,


LUZ U. EVANGELISTA
Regional Manager
NCR West Sector 

Receipt Acknowledged and Conformed by:



(Bidder/Authorized Representative)

Date: Nov. 9, 2020