



Office of the President  
**NATIONAL HOUSING AUTHORITY**  
Region II & CAR 2  
#24 Dalan na Pappabalo cor. Matunung, RGC,  
Carig Sur, Tuguegarao City, Cagayan



## REQUEST FOR QUOTATION (RFQ)

The National Housing Authority (NHA) Region II & CAR 2, through its Regional Office Bids and Awards Committee (ROBAC), intends to procure ICT equipment which will be undertaken in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of RA 9184.

<b>Name of Project</b>	<b>Ref. No. NHAR2CAR2-ROBAC-GOODS-2021-002:</b> Supply and Delivery of Desktop Computer Package with UPS, Tablet with Stylus Pen, and Network Attached Storage (NAS) for the Implementation of the First Phase of NHA-BRIS Program of Region II & CAR 2 Projects
<b>Brief Description</b>	Supply and Delivery of Desktop Computer Package with UPS, Tablet with Stylus Pen, and Network Attached Storage (NAS)
<b>Location</b>	National Housing Authority, Elliptical Road, Diliman, Quezon City
<b>Approved Budget for the Contract (ABC)</b>	Four Hundred Ten Thousand Pesos (Php 410,000.00) inclusive of taxes
<b>Source of Fund</b>	Corporate Receipts
<b>Contract Duration</b>	Fifteen (15) days upon receipt of Purchase Order (P.O.)

Interested Service Provider/s are required to submit in three (3) sets certified true copy of the following documents:

- a. Mayor's/Business Permit including the Official Receipt;
- b. PhilGEPS Registration Number;
- c. Notarized Omnibus Sworn Statement;
- d. BIR Certificate of Registration; and
- e. Duly signed Price Quotation Form

Award of contract shall be made to the lowest quotation which complies with the items description. The Service Provider's offer or quote above the Approved Budget of the Contract (ABC) shall be automatically disqualified.

Quotations may be submitted manually at the Region II & CAR 2 Office, #24 Dalan na Pappabalo cor. Matunung, Regional Government Center, Carig Sur, Tuguegarao City, Cagayan or through email on or before November 26, 2021 not later than 4:00 pm at the email address indicated below.

For any clarification, you may contact Engr. Rofelie M. Balagat at CP# 0917-534-4875 and email address at [robacsecretariat.nhar2car2@gmail.com](mailto:robacsecretariat.nhar2car2@gmail.com).

The NHA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders.

**ENGR. JOCELYN S. SUNICO**  
Chairperson, ROBAC  
District Manager, CAKB District Office

**Instructions:**

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
3. Failure to comply with any of the requirements will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotations for the items as follows:

Procurement Project		Approved Budget for the Contract		
Supply and Delivery of Desktop Computer Package with UPS, Tablet with Stylus Pen, and Network Attached Storage (NAS) for the Implementation of the First Phase of NHA-BRIS Program of Region II & CAR 2 Projects		Four Hundred Ten Thousand Pesos (Php 410,000.00) inclusive of taxes		
No.	Item Description	Compliance		Remarks
		Yes	No	
<b>Specifications:</b>				
1	Desktop Computer Package with UPS			
2	Tablet with Stylus Pen			
3	Network Attached Storage (NAS)			
<b>Delivery</b>				
a. <b>Place:</b> National Housing Authority, Elliptical Road, Diliman, Quezon City				
b. <b>Period/Duration:</b> Fifteen (15) days upon receipt of Purchase Order (P.O.)				
*****nothing follows*****				

<b>SUMMARY OF APPROVED BUDGET</b>				
	<b>Item</b>	<b>Qty</b>	<b>Unit Cost</b>	<b>Total Cost</b>
a.	Desktop Computer Package with UPS	2	80,000.00	160,000.00
b.	Tablet with Stylus Pen	9	20,000.00	180,000.00
c.	Network Attached Storage (NAS)	2	35,000.00	70,000.00
			<b>Total =</b>	<b>410,000.00</b>

Terms and Conditions:

1. Technical Specifications for each item are attached to this RFQ.
2. Submit Certificate of warranty (for a period of at least one year) covering the item/s from the date of delivery/installation.
3. The contractor/supplier warrants that it will either repair or replace "free of charge" any parts/items it supplies that is/are defective in material.

<b>YOUR QUOTATION</b>				
	<b>Item</b>	<b>Qty</b>	<b>Unit Cost</b>	<b>Total Cost</b>
a.	Desktop Computer Package with UPS	2		
b.	Tablet with Stylus Pen	9		
c.	Network Attached Storage (NAS)	2		
			<b>Total =</b>	

**OTHER TERMS AND CONDITIONS**

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a *period of thirty (30) calendar days* from the date of submission.
4. Price quotation/s to be denominated in the Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of the contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the NHA shall adopt and employ "draw lots" as the tie-breaking method to finally determined the single winning provider in accordance with GPPB Circular 06-2005.
9. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
10. The NHA shall have the right to inspect and/or test the goods to confirm their conformity with the technical specifications.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of goods not delivered within the prescribed delivery period shall be imposed per day of delay. The NHA shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

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Signature over Printed Name

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Position/Designation

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Company Name

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Company Address

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Office Telephone No./Fax No.

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Mobile Phone No.

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Email address/es

## Omnibus Sworn Statement

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a partnership or cooperative:]* None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee

(BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

**[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

## TECHNICAL SPECIFICATIONS

ITEM: **DESKTOP COMPUTERS (Office Productivity)**

AGENCY SPECIFICATION		BIDDER'S STATEMENT OF COMPLIANCE
<b>Supply, Delivery and Installation of Desktop Computers, Branded, Brand New, complies with the following minimum specifications:</b>		
Processor	10 Gen 12MB Cache, 6 Core, 4.3Ghz or higher	
Memory	8GB DDR4 2666Mhz or higher	
Storage	1TB 7200 RPM, 3.5" SATA Hard Drive or SSD	
Video Card	Integrated: Intel UHD 630 Graphics	
Monitor	23 Inches HD LED (with the same brand as the unit)	
Optical Drive	DVD-RW Drive (at least 8x)	
Audio	5.1 Channel High Definition audio system	
Ports and Connectors		
External	3 USB 3.2 Gen 1 (Type-A) ports 1 USB 3.2 Gen 2 (Type-C) ports 4 USB 2.0 ports 1 Audio Combo Jack 1 Line-out port 1 HDMI 1.4b port 1 Display Port 1.4 1 VGA port 1 RJ-45 Ethernet port 1 Power supply unit	
Internal	1 PCIe x 16 1 PCIe x 1 1 M.2 2230 slot for WIFI and Bluetooth combo card 1 M.2 2230/2280 slot for PCIe solid-state drive 2 SATA slot for 3.5-inch HDD, 2.5 inch HDD/SDD 1 SATA slot for slim Optical Disk Drive (ODD)	
Communications	One (1) 10/100/1000 Mbps Ethernet Controller; Wireless 802.11 b/g/n standards; Bluetooth 5.0	
Keyboard	Standard full-sized USB Keyboard with Numeric Keypad (same brand as the unit)	
Pointing Device	USB Optical Mouse (same brand as the unit)	
Power Rating	100 to 240 VAC	
Uninterruptible Power Supply	500 VA/300 Watts; Output Connection: 3; Nominal Output Voltage: 230 Volts; Battery Type: Maintenance Free sealed Lead-Acid battery leak-proof	
Operating System	Microsoft Windows 10 Pro	
Software	Capable to run Automation Software accessing and editing our existing files (doc, docx, xls, xlsx, ppt and pptx formats) MS Office 2019 perpetual license. Must be Original Equipment manufacturer (OEM) License	
<b>Warranty and Sales Support:</b>		
1. On-site One (1) year warranty on parts, labor and service; Next business day on-site response within Metro Manila.		
2. The <b>Supplier/Contractor</b> must provide a central toll free hotline number and email address;		
3. On-site support shall be provided by the <b>Supplier/Contractor</b> the Next Business Day after final remote diagnosis for delivered items within Metro Manila. At most 2 Business Days for outside Metro Manila. Onsite support engineers should have a valid <b>Supplier/Contractor's</b> ID (same as the Brand delivered)		

<b>Required Valid Certifications, Regulations and Standards:</b>		
1. Unit model must be current and not in "End of Life" reflected in the current product line found in the Supplier/Contractor's official website/brochure.		
2. Certification that only certified on-site engineers/technicians with valid <b>Supplier/Contractor's ID</b> will provide on-site support;		
3. All Components must be branded and should be factory installed with corresponding part number and verifiable via web.		
<b>Additional Supplier/Contractor Qualification Requirements:</b>		
1. The brand should be in the top five (5) in the IDC list of vendor for the year <b>2021</b> ; and		
2. The brand must have capacity to provide nationwide on-site support and provide the <b>Supplier/Contractor's</b> central support hotline and email;		
<p>I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.</p>		
<p>_____</p> <p>Name of Company</p>	<p>_____</p> <p>Signature over printed name of Authorized Representative</p>	<p>_____</p> <p>Date</p>



## TECHNICAL SPECIFICATIONS

ITEM NO. **SUPPLY AND DELIVERY OF MOBILE TABLET W/ PEN**

ITEM	AGENCY SPECIFICATION	BIDDER'S STATEMENT OF COMPLIANCE
	<b>Supply, Delivery and Installation of Mobile Tablets, Branded, Brand New, complies with the following minimum specifications:</b>	
Processor / OS	Octa-core or higher	
Dimension / Weight / SIM	<ul style="list-style-type: none"> <li>• 208.4 x 137.9 x 7.5 mm (8.20 x 5.43 x 0.30 in)</li> <li>• 338 g (11.92 oz)</li> <li>• Micro -SIM</li> </ul>	
Display (Type, Size, Resolution)	<ul style="list-style-type: none"> <li>• 338 g (11.92 oz)</li> <li>• 8.0 inches, 198.2 cm<sup>2</sup> (~69.0% screen-to-body ratio)</li> <li>• 768 x 1024 pixels, 4:3 ratio (~160 ppi density) or higher</li> </ul>	
Memory (Card Slot, Internal)	<ul style="list-style-type: none"> <li>• At least 64GB of storage or higher</li> <li>• 16 GB, 2 GB RAM</li> </ul>	
Main Camera	8 MP, AF, 720p video recording or higher	
Front Camera	5 MP or higher	
Audio/Sounds	Loudspeaker 3.5mm	
Network	GSM / HSPA / LTE	
Connectivity	<ul style="list-style-type: none"> <li>• Wi-Fi 802.11 a/b/g/n, dual-band, WiFi Direct, hotspot</li> <li>• Bluetooth 4.1, A2DP</li> <li>• Yes, with A-GPS, GLONASS, BDS</li> <li>• USB micro USB 2.0 or USB C</li> </ul>	
Battery	Non-removable Li-Ion 4200 mAh battery or higher Talk Time Up to 28h using (3G)	
Multitouch	Yes	
<b>Warranty and Sales Support:</b>		
	1. The Goods must have a minimum one (1) year warranty on parts and labor.	
	2. The <b>Supplier/Contractor</b> must provide a central toll free hotline number and email address;	
	3. On-site support shall be provided by the <b>Supplier/Contractor</b> the Next Business Day after final remote diagnosis for delivered items within Metro Manila. At most 2 Business Days for outside Metro Manila. Onsite support engineers should have a valid <b>Supplier/Contractor's</b> ID (same as the Brand delivered)	

<b>Required Valid Certifications, Regulations and Standards:</b>		
1.	Unit model must be current and not in "End of Life" reflected in the current product line found in the Supplier/Contractor's (Manufacturer) official website/brochure.	
2.	Certification that only certified on-site engineers/technicians with valid <b>Supplier/Contractor's ID</b> will provide on-site support;	
3.	All Components must be branded and should be factory installed with corresponding part number and verifiable via web.	
<b>Additional Supplier/Contractor Qualification Requirements:</b>		
1.	The brand should be in the top five (5) in the IDC list of vendors for the year <b>2021</b> ; and	
2.	The brand must have capacity to provide nationwide on-site support and provide the <b>Supplier/Contractor's</b> central support hotline and email;	

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.


\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Signature over printed name of  
Authorized Representative

\_\_\_\_\_  
Date

## TECHNICAL SPECIFICATIONS

ITEM NO. PART A,C 3,3 **SUPPLY AND DELIVERY OF 2 BAY NETWORK ATTACHED STORAGE FOR DATA BACKUP**

ITEM	AGENCY SPECIFICATION	BIDDER'S STATEMENT OF COMPLIANCE
1.0	<p><b>NETWORK ATTACHED STORAGE</b></p> <div style="display: flex; justify-content: space-between;"> <ul style="list-style-type: none"> <li>Size (Height x Width x Depth)</li> <li>44 mm x 480 mm x 492.6 mm</li> <li>Weight</li> <li>6.21 kg</li> </ul>  </div> <ul style="list-style-type: none"> <li>CPU Model Realtek RTD1296</li> <li>CPU Architecture 64-bit</li> <li>CPU Frequency Quad Core 1.4 GHz</li> <li>Hardware Encryption Engine</li> <li>System Memory 2 GB DDR4</li> <li>Maximum Internal Raw Capacity 28 TB (14 TB drive x 2) (Capacity may vary by RAID types)</li> <li>Maximum Single Volume Size 108 TB</li> <li>Hot Swappable Drive Yes</li> </ul> <p style="text-align: center;"><b>STORAGE HDD</b></p> <ul style="list-style-type: none"> <li>2 TB NAS SATA 6Gb/s NCQ 128MB cache 3.5 internal HDD (2Pcs)</li> </ul>	
<b>Warranty and Sales Support:</b>		
	1. The Goods must have a minimum of one (2) years warranty on parts and labor;	
	2. The <b>Supplier/Contractor</b> must provide a central toll-free hotline number and email address; and	
	3. On-site support shall be provided by the <b>Supplier/Contractor</b> the Next Business Day after final remote diagnosis for delivered items within Metro Manila. At most 2 Business Days for outside Metro Manila. Onsite support engineers should have a valid <b>Supplier/Contractor's ID</b> (same as the Brand delivered).	
<p>I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.</p>		
<p>_____</p> <p>Name of Company</p>	<p>_____</p> <p>Signature over printed name of Authorized Representative</p>	<p>_____</p> <p>Date</p>