



November 8, 2021

BID BULLETIN NO. 1

Pursuant to Section 8.4.3 of the 2016 Revised IRR which states that *“The Supplemental/ Bid Bulletins mentioned in the immediately preceding Subsection as well as all other notices to be made by the BAC to the bidder or prospective bidders shall be posted in the PhilGEPS bulletin board and sent electronically to the e-mail address indicated in the bidder’s registration”*.

This Addendum is issued to modify or amend item/s in the Bidding Documents. This amendment shall form an integral part of the Bidding Documents for the following projects:

Ref. No.	Project/s	ABC (P)	Duration (c.d.)	Required PCAB License
PROCUREMENT OF FULLY DEVELOPED LOTS AND COMPLETED HOUSING UNITS UNDER NHA’s YOLANDA PERMANENT HOUSING PROGRAM (REMAINING WORKS)				
REGION VIII – LEYTE				
2021-11-046 (INFRA)	Montview, Brgy. Crossing, San Isidro, Leyte	121,618,396.83 NG Subsidy	280	Category “B” and “Medium A” for Building


Addendum No. 1 – **AMENDMENT OF UNIT OF MEASUREMENT FOR ITEM V. PROVISIONAL SUM**

FROM	AMENDED
L.S.	P.S.

Addendum No. 2 – **AMENDMENT OF TERMS OF REFERENCE**

All prospective bidders are advised to adopt the amended Terms of Reference in the preparation of their Bid Proposals.

For the guidance and information of all concerned.


ROMUEL P. ALIMBOYAO
Regional Manager, Region IV
Chairperson, Central BAC

**TERMS OF REFERENCE FOR THE PROCUREMENT OF THE REMAINING WORKS
OF MONTVIEW IN BRGY. CROSSING, SAN ISIDRO, LEYTE UNDER THE NHA'S
YOLANDA PERMANENT HOUSING PROGRAM**

A. THE NATIONAL HOUSING AUTHORITY'S (NHA'S) YOLANDA PERMANENT HOUSING PROGRAM (YPHP).

In view of the onslaught of Super Typhoon "Yolanda" which hit majority of the Cities/Municipalities of Visayas and Region IV-B particularly Palawan Province on November 08, 2013 and brought great devastation in the said areas, there is an immediate need to provide house and lot packages for the affected families who have totally lost their houses located at and declared as "unsafe zone" (no build zone.)

Proclamation No. 682 on November 11, 2013 was issued by the Office of the President declaring a state of national calamity as a result of the widespread death, destruction and incalculable damage in several areas, including the Provinces of Samar, Leyte, Cebu, Capiz, Aklan, Antique, Iloilo, Negros Occidental and Palawan caused by Typhoon Yolanda (International codename: Haiyan) last November 08, 2013.

B. PROCUREMENT PROCESS.

1. This Terms of Reference (TOR) will provide interested CONTRACTORS-DEVELOPERS the guidelines and requirements for the Procurement of the Remaining Works (Project) of Montview in Brgy. Crossing, San Isidro, Leyte under the NHA's YPHP through "Design and Build" scheme pursuant to Annex "G" of the 2016 revised Implementing Rules and Regulations (IRR) of Government Procurement Reform Act of 2003 (R.A. 9184), as amended.
2. The NHA through Publication of Notices/Invitation to Bid/Request for Expression of Interest shall call for submission of bids/proposals for Project. The notice shall be posted at the PhilGEPS website, the NHA's website and in conspicuous places in the premises of the NHA reserved for the purpose in compliance with the IRR of R.A. 9184, as amended.
3. The Public Notice is intended to satisfy the requirements of due notification to all interested parties for purposes of selecting bids/proposals that are most advantageous to the government.
4. The Bid/Proposal shall cover the provision by the CONTRACTOR-DEVELOPER to the NHA of ready for occupancy Completed Housing Units on Fully Developed Lots with basic utilities (power and water facilities within the project site).
5. All parties interested in submitting bids/proposals shall comply with the requirements of this TOR, the bid documents and Annex "G" of the IRR of R.A. 9184, as amended.
6. CONTRACTORS-DEVELOPERS shall be wholly responsible for taking all necessary steps to examine this TOR and other related documents and to inform themselves as to all conditions and circumstances affecting their Bids/Proposals and the implementation of the project and/or the obligations to be undertaken by them.

7. All costs and expenses incurred directly or indirectly by CONTRACTORS-DEVELOPERS in the preparation and presentation of their proposals shall be borne by them.
8. The NHA reserves the right to request additional or clarificatory information from CONTRACTORS -DEVELOPERS or interested bidders.
9. The NHA reserves the right, as its interest may require, to amend, or clarify the requirements of this TOR before the deadline for submission of Bids/Proposals. Such amendments, or clarifications, if any, shall be made through the issuance of one or more addenda, copies of which shall be furnished to all CONTRACTORS-DEVELOPERS. If the amendments require substantial changes to the Bids/Proposals, the date set for the submission of the Bids/Proposals may be extended to enable CONTRACTORS-DEVELOPERS to revise their Bids/Proposals. The CONTRACTORS-DEVELOPERS shall acknowledge receipt of all addenda to the TOR. Inquiries may be made with the Bids and Awards Committee (BAC) through Telephone/Telefax No. (02) 929-8016.
10. The NHA shall call eligible CONTRACTORS-DEVELOPERS to a Pre-Bid Conference prior to the date of submission of Bids/Proposals to clarify any provisions in the TOR and Bid Documents.
11. The NHA reserves the right to reject any or all proposals, to waive any minor defects therein and to accept the bid/offer considered most advantageous to the Government.

C. SUBMISSION OF EXPRESSION OF INTEREST AND BIDS/PROPOSALS

1. All interested parties shall submit a written Expression of Interest (EOI) together with the Application for Eligibility which must be received by the Bids and Awards Committee (BAC) within fourteen (14) calendar days after the date of publication of the Invitation to Submit Bids/Proposals. Requirements shall comply with the applicable provisions of Sections 23 and Annex "G" of the IRR of R.A. 9184, as amended.
2. Procedures in the evaluation of interested CONTRACTORS- DEVELOPERS shall be in accordance with Items 9 through 12 of Annex "G" of the IRR of R.A. 9184, as amended.
3. To be eligible to participate in the Public Bidding, prospective CONTRACTOR-DEVELOPER must pass the following criteria:
 - i. The CONTRACTOR-DEVELOPER must have signified its intention to participate in the Public Bidding pursuant to the provisions of the IRR of R.A. 9184, as amended, for the Project as per published Invitation to Submit Bids/Proposals.
 - ii. Basic Qualification: The prospective CONTRACTOR-DEVELOPER must be registered with the Securities and Exchange Commission (SEC), the Department of Trade and Industry (DTI) or the Cooperative Development Authority (CDA) with authority to conduct business whichever is applicable.
 - iii. Net Financial Contracting Capacity (NFCC): The prospective CONTRACTOR-DEVELOPER must meet the financial contracting

capacity to undertake the project, as determined through the following formula:

$NFCC = (\text{Current assets minus current liabilities}) (K) \text{ minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started.}$

Where:

K=10 for a contract duration of one year or less, 15 for a contract duration of more than one year up to two years, and 20 for a contract duration of more than two years.

The NFCC must be at least equal to the Approved Budget of the Contract (ABC) of the Project.

- iv. Experience and Track Record: The prospective CONTRACTOR-DEVELOPER must have an experience of having completed at least one (1) contract similar to the contract to be Bid, and whose value, adjusted to current prices using the Philippine Statistics Authority consumer price indices, must be at least fifty percent (50%) of the ABC to be Bid; provided however, that CONTRACTORS-DEVELOPERS under Small A and Small B categories without similar experience on the contract to be Bid may be allowed to Bid if the cost of such contract is not more than fifty percent (50%) of the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed in the IRR of R.A. 9184, as amended.
 - v. PCAB License: The prospective CONTRACTOR-DEVELOPER must possess a valid PCAB License and Registration for the type and cost of the contract/s to be Bid.
 - vi. CONTRACTORS-DEVELOPERS who do not possess the required valid PCAB License/Registration and Size Range corresponding to the contract for bidding may enter into a Joint Venture Agreement (JVA) or consortium with a PCAB Licensed CONTRACTOR-DEVELOPER to secure a Special License prior to the bidding of the project for the purpose of compliance with this requirement.
 - vii. List of Design and Construction Personnel and Equipment: The prospective CONTRACTOR's -DEVELOPER's key personnel must have sufficient experience in the relevant aspect of schemes similar or related to the project under bidding and must own or with lease contract and/or under purchase agreements sufficient major construction equipment necessary to undertake the Project.
 - viii. Background and Performance Check: The BAC must ensure that a thorough background investigation have been conducted on the prospective CONTRACTOR-DEVELOPER to gain as much information possible pertinent to the identity of the prospective CONTRACTOR-DEVELOPER, its completed and on-going projects, financial capability, track record for the past five (5) years, as well as its reputation.
4. CONTRACTORS-DEVELOPERS who meet all of the above-cited criteria shall be considered as eligible Bidders to participate in the procurement of Project pursuant to the provisions of the IRR of R.A. 9184, as amended.

D. DESIGN PARAMETERS AND SPECIFICATIONS

1. UTILITIES

- i. **Water.** The plans and the installation of the Water Distribution System shall be approved and supervised by the Local Water District to ensure the connection of the system to available water source and the acceptance of the facility upon its turnover to the concerned Water District. The Local Government Unit (LGU) and Local Water District shall provide the tapping from the water source. Otherwise, the CONTRACTOR-DEVELOPER must provide its own water system (at least Level 2).
- ii. **Power.** For the electrical power component, poles wires/cables and other devices shall be installed within the site, short of energization of the system. The plans and the provisions of power component/facilities in the identified site shall be in coordination and approved by the locality and the concerned LGU. If not, an alternative lighting system (minimum) must be provided per housing unit, such as solar panel or whichever is practical and reasonable (as a temporary power supply).

2. SITE DEVELOPMENT AND HOUSING PLANS. . The site development plans, design of houses and technical specification must conform to the IRR of Batas Pambansa (BP) 220, as amended, and the adaption of NHA-Memorandum Circular No. 2015-0015 dated December 29, 2015 (Guidelines for Site Selection, Site Suitability and Site Planning of NHA Housing Development Projects), such as but not limited to the following:

- i. **CONCRETE ROAD PAVEMENT** (Based on Hierarchy of Road under BP 220).
- ii. **DRAINAGE SYSTEM.** Concrete combination of underground RCPCs appurtenances and Covered-Lined Canal with drainage outfall to existing Main Drainage System or to natural body of water. The minimum diameter for RCPC (Reinforced Concrete Pipe Culvert) shall be 450mm.
- iii. **SEWERAGE.** The Sewerage System/Individual Septic Tank shall conform with the standard set by appropriate laws, Environmental Circulars, Department Orders or similar issuances. A secondary retarding/retention pond shall be provided at the end of the drainage outfall to further enhance the quality of the effluent. The plans shall be approved by the NHA and the Department of Health as required pursuant to PD 856, December 23, 1975, otherwise known as The Code on Sanitation of the Philippines.
- iv. **MINIMUM LOT SIZE.** 40 square meters.
- v. **MINIMUM HOUSE DESIGN STANDARDS/SPECIFICATIONS.** NHA Conventional Loftable Row House Design or other housing design using new technology & materials. AITECH (Accreditation of Innovative Technologies for Housing) is required as well as the DPWH approval through NHA-HTDO on the structural evaluation for disaster resiliency.
- vi. **APPROVED BUDGET FOR THE CONTRACT.** Php121,618,396.83

E. TERMS AND CONDITIONS OF CONTRACT/AGREEMENT BETWEEN NHA AND THE CONTRACTOR-DEVELOPER

1. OWNERSHIP OF PROPERTY. The OWNERSHIP of the property shall be transferred under the name of NHA (through Deed of Absolute Sale) upon signing of the Contract Agreement by the NHA and the winning CONTRACTOR-DEVELOPER in accordance with the existing laws, rules and regulations.
2. ROLES AND RESPONSIBILITIES
 - i. The Contractor shall:
 - a. Secure the necessary permits/licenses/clearances such as but not limited to Development Permit, Building Permit, Environmental Clearance Certificate required.
 - b. Secure Performance Security to guarantee the faithful performance of the obligations under the Contract in accordance to the schedule provided for under the IRR of R.A. 9184, as amended.
 - c. Execute a warranty that the submitted plans, designs and specifications conform/comply with all pertinent national laws and regulations as well as local ordinances and land development work and construction of housing units were implemented in accordance with the submitted plans, designs and specifications.
 - d. Deliver to the NHA the Fully Developed Sites and Completed Housing Units in accordance with the approved plans, designs, technical specifications and standards and timeframe/schedule.
 - e. Undertake all corrective/repair works on housing units and land development components found defective or below specifications at its own expense within fifteen (15) days from receipt of a notice from the NHA.
 - f. Warrant complete, satisfactory and faithful performance of all works in accordance with plans, designs, and specifications approved by NHA, the LGU concerned or other regulatory agencies.
 - g. Warrant the issuance of individual Transfer of Certificates of Title (TCT) by the Registry of Deeds based on the verified and approved subdivision plan.
 - h. Ensure the maintenance, security and upkeep of the housing units at its expense until such time the same are accepted by identified NHA project beneficiaries but not to exceed six (6) months from date of the NHA's Final Acceptance of the units.
 - i. Ensure the extension and installation of electrical and water facilities to service the housing units within the project area, the cost of which shall be shouldered by the CONTRACTOR-DEVELOPER and ensure that the same are operational and/or available prior to occupancy of the units.
 - j. Submit As-built Plans and Final Inventory/Quantification for completed development to the NHA District Office.

- k. Secure Occupancy Permit from the Local Building Official for Completed Housing Units.
- ii. The NHA shall:
 - a. Through the Concerned Operating Unit, review and approve all subdivision plans, architectural and engineering plans and designs, technical specifications, cost estimates and delivery schedule/time frame.
 - b. Create a Committee of Inspection and Acceptance composed of the Concerned Operating Units and two (2) project representatives of other Offices who are not directly involved in the supervision of the concerned project, upon reaching ninety-five percent (95%) completion of the works.
 - c. Undertake inspection of Fully Developed Serviced Lots with Completed Housing Units including the required community/subdivision facilities and appurtenances and effect the turn-over of the same to the concerned LGU for acceptance in accordance with provisions of Section 76 of PD 1445.
 - d. Ensure that a thorough site inspection has been conducted and ensure that the CONTRACTOR- DEVELOPER followed the plans and designs as approved and agreed upon and certify as to the correctness of the design and completeness of the project components before any progress billing may be released to the CONTRACTOR-DEVELOPER. The NHA reserves the right to reject any housing unit not found acceptable which shall be excluded from acquisition, the NHA may accept replacement units.
 - e. Ensure, through conduct of periodic Constructor's Performance & Evaluation System (CPES), that the Fully Developed Lots and Completed Housing Units and other appurtenant works have been satisfactorily constructed in accordance with plans, designs, and specifications approved by the NHA, the LGU concerned or other regulatory agencies.
3. ADVANCE PAYMENT. The Advance Payment shall be made in accordance with the provisions of the IRR of R.A. 9184, as amended.
4. TERMS OF PAYMENT.
 - i. Request for payment beyond fifty percent (50%) of accomplished development by the CONTRACTOR-DEVELOPER shall only be processed upon transfer of the title of the property (mother lot) in the name of the NHA and proof of 50% completion of the project.
 - ii. Succeeding payments for completed works may be allowed pursuant to the provisions of the IRR of RA 9184, as amended.
 - iii. Payment for Completed Housing Units shall be allowed in accordance with approved plans and specifications excluding specified removable housing components such as doors, windows, receptacles, faucet and etc. The CONTRACTOR-DEVELOPER shall be required to issue a Deed of Undertaking for specified removable housing components not yet installed. The said removable housing components shall be delivered by the CONTRACTOR-DEVELOPER prior to occupancy of the housing units.
 - iv. To assure the continuous cycle of construction, the District Office shall process progress payment of completed works based on its evaluation/monitoring and

logbook maintained showing the CONTRACTOR's-DEVELOPER's accomplishments/activities.

5. PROGRESS PAYMENT

- i. The CONTRACTOR-DEVELOPER may submit a Statement of Work Accomplished (SWA) or progress billing and corresponding request for progress payment for work accomplished certified/signed by authorized signees under MC No. 2774 dated December 4, 2015. The SWA should show the amounts which the CONTRACTOR- DEVELOPER consider itself to be entitled to up to the end of the month.
- ii. The materials and equipment delivered on the site but not completely put in place shall be excluded from payment.
- iii. The NHA shall deduct from the certified gross amounts to be paid to the CONTRACTOR-DEVELOPER as progress payment the following:
 - a. Cumulative value of the work previously certified and paid for;
 - b. Portion of the Advance Payment to be recouped for the month;
 - c. Retention Money in accordance with the condition of the contract;
 - d. Amount to cover third party liabilities; and
 - e. Amount to cover uncorrected discovered defects in the work.

6. RETENTION MONEY

- i. Progress payments are subject to Retention of ten percent (10%) referred to as the "Retention Money". Such retention shall be based on the total amount due to the CONTRACTOR-DEVELOPER prior to any deduction and shall be retained from every progress payment until fifty percent (50%) of the value of works, as determined by the NHA, are completed.
- ii. If, after fifty percent (50%) of the works have been completed and the work is satisfactorily done on schedule, no additional Retention shall be made; otherwise, the ten percent (10%) Retention shall be imposed. A certificate shall be issued by the NHA District Manager attesting to the satisfactory completion and on schedule of the works.
- iii. The total "Retention Money" shall be due for release upon final acceptance of the Works.
- iv. The CONTRACTOR-DEVELOPER may, however, request the substitution of the "Retention Money" for each progress billing with irrevocable Standby Letters of Credit of from a Commercial Bank, Bank Guarantees or Surety Bonds callable on demand, of amount equivalent to the Retention Money substituted for and acceptable to NHA, provided that the project is on schedule and is satisfactorily undertaken. Otherwise, the ten percent (10%) retention shall be made.
- v. The irrevocable Standby Letters of Credit, Bank Guarantees and/or Surety Bonds, to be posted in favor of the NHA shall be valid for a duration of one (1) year and will answer for the purpose for which the ten percent (10%) Retention is intended, i.e. to cover uncorrected discovered defects and third party liabilities.

- vi. The balance of the Retention shall be released upon satisfaction of the following conditions:
 - a. Issuance by the District Office of a Certificate of Completion for any repairs undertaken by the CONTRACTOR-DEVELOPER on the housing units and land development works.
 - b. Submission by the CONTRACTOR-DEVELOPER of a Surety Bond from GSIS Insurance Fund or any insurance/surety company duly accredited by the Insurance Commission in favor of the NHA equivalent to thirty percent (30%) of the total contract price to cover remedial works for any deficiency in the housing units and land development to be undertaken within a period of one (1) year starting from date of acceptance of the Project.
7. CONTRACT COMPLETION. Once the Project reaches an accomplishment of ninety five percent (95%) of the total contract amount, the NHA shall create an Inspectorate Team to make preliminary inspection and submit a punch-list to the CONTRACTOR- DEVELOPER in preparation for the final turnover of the Project. Said punch-list will contain, among other, the remaining works, work deficiencies for necessary corrections, and the specific duration/time to fully complete the project considering the approved remaining contract time. This, however, shall not preclude the NHA's claim for liquidated damages.
8. LIQUIDATED DAMAGES
 - i. Where the CONTRACTOR-DEVELOPER refuses or fails to satisfactorily complete the work within the specified contract time, plus any time extension duly granted and is hereby in default under the contract, the CONTRACTOR-DEVELOPER shall pay the NHA for Liquidated Damages, and not by way of penalty, an amount, as provided in the conditions of contract equal to at least one tenth (1/10) of one percent (1%) of the cost of the unperformed portion of the works for every day of delay.
 - ii. Such amount shall be deducted from any money due or which may become due the CONTRACTOR-DEVELOPER under the contract and/or collect such Liquidated Damages from the Retention Money or other securities posted by the CONTRACTOR-DEVELOPER, whichever is convenient to the NHA.
 - iii. In case that the delay in the completion of the work exceeds a time duration equivalent to ten percent (10%) of the specified contract time plus any time extension duly granted to the CONTRACTOR - DEVELOPER, the NHA may rescind the contract, forfeit the CONTRACTOR's-DEVELOPER's Performance Security and takeover the prosecution of the Project or award the same to a qualified CONTRACTOR- DEVELOPER through negotiated contract.
 - iv. The total sum of Liquidated Damages shall not exceed ten percent (10%) of the total contract price, in which event the contract shall automatically be taken over by the NHA or award the same to a qualified CONTRACTOR-DEVELOPER through negotiation and the erring CONTRACTOR's-DEVELOPER's Performance Security shall be forfeited. The amount of the Liquidated Damages that the CONTRACTOR- DEVELOPER shall pay the Government under the provisions of this clause and impose other appropriate sanctions.

- v. For terminated contracts where negotiation shall be undertaken, the procedures prescribed in the IRR of R.A. 9184, as amended, shall be adopted.

9. SUSPENSION OF WORK

- i. The NHA shall have the authority to suspend the work wholly or partly by written order for such period as may be deemed necessary, due to force majeure or any fortuitous events or for failure on the part of the CONTRACTOR-DEVELOPER to correct bad conditions which are unsafe for workers or for the general public, to carry out valid orders given by the procuring entity or to perform any provisions of the contract, or due to adjustment of plans to suit field conditions as found necessary during construction. The CONTRACTOR-DEVELOPER shall immediately comply with such order to suspend the work wholly or partly.
- ii. The CONTRACTOR-DEVELOPER or its duly authorized representative shall have the right to suspend work operation on any all projects/activities along the critical path of activities after fifteen (15) calendar days from date of receipt of - written notice from the CONTRACTOR-DEVELOPER to the Concerned Operating Unit or equivalent official, as the case may be, due to the following:
 - a. Peace and Order conditions make it extremely dangerous, if not possible, to work. However, this condition must be certified in writing by the Philippine National Police (PNP) station which has responsibility over the affected area and Department of Interior and Local Government (DILG) Regional Director.
 - b. Delay in the payment of CONTRACTOR's-DEVELOPER's claim for progress billing beyond forty-five (45) calendar days from the time the CONTRACTOR's-DEVELOPER'S claim has been certified to by the NHA's Concerned Operating Unit that the documents are complete unless there are justifiable reasons thereof which shall be communicated in writing to the CONTRACTOR-DEVELOPER.

10. EXTENSION OF CONTRACT TIME. The conditions of extension of contract time as stipulated in Annex "E" of the IRR of RA 9184, as amended, shall apply to this contract.

11. TERMINATION OF CONTRACTS. The conditions of Termination of Contracts as stipulated in Annex "I" of the IRR of R.A. 9184, as amended, shall apply to this contract.

12. CONSTRUCTION SCHEDULE. The Project duration is 280 calendar days reckoned on the third day upon receipt of the Notice to Proceed.

- F. SUBMISSION OF PROPOSALS. Proposals with the required supporting documents enumerated shall be submitted to NHA in a sealed envelope addressed to:

The General Manager

Attention : The Chairperson
Central Bids and Awards Committee
National Housing Authority
3rd flr., Main Bldg., Elliptical Rd., Diliman, Quezon City

Submission of the required supporting documents which may not yet be available on the deadline of submission of proposals may be temporarily waived provided that all basic documents pertinent to the proposal have been submitted, and the absence of the other documents will not hamper the evaluation of proposals; provided further that all required documents are submitted on the final date set by the BAC with due notification given to the CONTRACTOR-DEVELOPER.

G. LETTER OF EXPRESSION OF INTEREST (EOI). All clearances/permits/license obtained must be submitted together with the EOI.

H. TECHNICAL DATA. Technical data must include the following:

1. Detailed architectural and engineering plans (to be submitted in "20x30" whiteprint paper) showing the land development plan, road, drainage, water supply, sewerage system, open spaces /location of community facilities, land use computation and detailed architectural and engineering plans for housing units.
2. Design analysis and computation for land development and housing construction.
3. Technical specifications.
4. Plans, agreements and all other documents pertinent to water and power supply.
5. All clearances/permits/license obtained, including environmental (DENR, MGB and PHILVOLCS) clearances/certifications; among others.

I. EVALUATION OF PROPOSALS. The CONTRACTORS-DEVELOPERS proposals shall be evaluated according to the provisions of the IRR of R.A. 9184, as amended.

1. First Level Evaluation: Evaluation of individual proposals as to compliance with the legal, technical and financial parameters/technical specifications/requirement prescribed in this TOR.
2. Second Level Evaluation: Comparison of proposals as to the following criteria:
 - i. Average price per unit (house and lot)
 - ii. Production delivery schedule

J. GUIDELINES AND REFERENCE

1. IRR of R.A. 9184
2. NHA MCs and issuances
3. COA Circulars
4. Other applicable Department Orders (from other Government Agencies)

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