



REQUEST FOR QUOTATION (RFQ)

The National Housing Authority – Pasig/Marikina/Manggahan District Office through East Sector Regional Office Bids and Awards Committee (ESROBAC) will undertake a Small Value Procurement for the "Procurement of Common Office Supplies of Pasig/Marikina/Manggahan District Office" in accordance with Section 52.1 (a) of the 2016 Revised Implementing Rules and Regulations of RA 9184.

Name of Project	PMMDO- RFQ. No. 2021-007 - : Procurement of Common Office Supplies of Pasig/Marikina/Manggahan District Office
Brief Description	See attached Annex "A"
	300 Jacob St. Manggahan Floodway Brgy. Sta. Lucia Pasig City
Approved Budget for the Contract (ABC)	One Hundred Twenty Four Thousand Two Hundred Thirty Three Pesos and 05/100 (Php 124,233.05)
Source of Fund	MOOE
Delivery Period	Ten (10) days upon receipt of Purchase Order (P.O)


Interested Service Provider/s are required to submit the following documents:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration Number
- c) Omnibus Sworn Statement
- d) Price Quotation Form "Annex A"

Award of contract shall be made to the lowest quotation, which complies with the Items description. The Suppliers offer or quote above the Approved Budget of the Contract (ABC) shall be automatically disqualified.

Quotations may be submitted manually or through facsimile or email on or before 10:00 a.m. Wednesday, November 3, 2021 at the address and contact number indicated below.

For any clarification, you may contact **ROCEL H. ABUSTAN**, Administrative Services Officer -East Sector 2, Pasig/Marikina/Manggahan District Office at Tel. No. (02)86568114, (02)86568166 or email at [admppmmdo@gmail.com](mailto:admppmmdo@gmail.com) or [ncr.pmm@nha.gov.ph](mailto:ncr.pmm@nha.gov.ph)

  
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