



NATIONAL HOUSING AUTHORITY
Building a Culture of Quality



REQUEST FOR PROPOSAL

July 26, 2022

THE APPRAISER

Dear Sir/Madam:

We would like to invite you to submit your proposal for the Procurement of External Real Estate Appraisal Service Providers (EREASPs). The **Approved Budget for the Contract** is Php 40,000.00 for the appraisal of Three (3) Commercial Lots located in Alijis Sites and Services Phase 1, Barangay Alijis, Bacolod City, Negros Occidental.

Interested EREASPs are required to submit three (3) sets of their Valid/Current Mayor's Permit for the 2nd Quarter of CY 2022, Professional License/Curriculum Vitae, PhilGEPS Registration Number, Income/Business Tax Return for FY 2021 and duly signed Proposals in a properly sealed and marked envelope. You may refer to the attached Terms of Reference (TOR) for additional documents required for submission.

Proposals must be delivered at the Regional Office Bids and Awards Committee, National Housing Authority Regional Office VI, 2nd Floor, Barcelona Building, Plazuela de Iloilo, Sen. Benigno Aquino Ave., Mandurriao, Iloilo City on or before **August 03, 2022 not later than 2:00 PM**. All Proposals must be accompanied by eligibility documents as required. Late submissions of proposals shall not be accepted.

Very truly yours,


FE T. JAMOYOT

District Manager, Iloilo/Guimaras District Office
Chairperson, ROBAC VI

Received by: _____

Date Received: _____



NATIONAL HOUSING AUTHORITY

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REQUEST FOR PROPOSAL

The National Housing Authority (NHA) Region VI, through its Regional Office Bids and Awards Committee invites PhilGEPS registered and professionally regulated External Real Estate Appraisal Service Providers (EREASPs) to undertake the Appraisal on the **market value and market rent** of the below-described properties on (a) "As is, Where is" and (b) "As Vacant" corresponding to their respective Approved Budget for the Contract (ABC), to wit:

Ref. No.	Name of Project	Mode of Procurement	Item Description	ABC
A-2022-002	Procurement of Two (2) EREASPs	Small Value Procurement	Three (3) Commercial Lots located in Alijis Sites and Services Phase 1, Barangay Alijis, Bacolod City, Negros Occidental	Php 80,000.00 or (Php 40,000.00 each)

Interested EREASPs may obtain further information at the EM Unit, Ground Floor, NHA Negros Occidental District Office, Block 12, Lot 98, Phase 2, NHA Sites and Services Project, Brgy. Pahanocoy, Bacolod City, Negros Occidental upon submission of a Letter of Intent (LOI) addressed to Fe T. Jamoyot, Chairperson, Regional Office Bids and Awards Committee (ROBAC) starting on **July 26, 2022 to August 03, 2022** from 8:00 AM – 5:00 PM, Monday to Friday excluding Saturday and Sunday.

Interested EREASPs are required to submit three (3) sets of their Valid/Current Mayor's Permit for the 3rd Quarter of CY 2022, Professional License/Curriculum Vitae, PhilGEPS Registration Number, Income/Business Tax Return for FY 2021, and duly signed Proposals in a properly sealed and marked envelope. You may refer to the attached Terms of Reference (TOR) for additional documents required for submission.

Proposals must be submitted at the Regional Office Bids and Awards Committee, National Housing Authority Regional Office VI, 2nd Floor, Barcelona Building, Plazuela de Iloilo, Sen. Benigno Aquino Ave., Mandurriao, Iloilo City on or before **August 03, 2022 not later than 2:00 PM**. All Proposals must be accompanied by eligibility documents as required. Late submissions of proposals shall not be accepted.


Proposals shall be evaluated using the Quality-Cost Based Evaluation/Selection (QCBE/S) procedure.

The NHA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For any clarifications/inquiries, please refer to:

JEM PATTY MAE L. DACIO
Estate Supervisor B
Negros Occidental District Office
Tel. No. (034) 455-5220

BG P. CORDERO
Principal Architect A
Regional Office VI
Tel. No. (033) 314-7503


FE T. JAMOYOT
District Manager, Iloilo/Guimaras District Office
Chairperson, ROBAC VI



Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. Select one, delete the other:

If a sole proprietor, I am the sole proprietor or authorized representative of [Name of Bidder], with office address at [address of bidder];

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of [Name of Bidder] with office address of at [address of Bidder].

2. Select one, delete the other:

*If a sole proprietorship: As owner and sole proprietor or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity].
[insert "as shown in the attached duly notarized Special Power of Attorney" for the authorized representative];*

If partnership, corporation, cooperative or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], accompanied by the duly notarized Special Power of Attorney, Board/Partnership Resolution, or Secretary's Certificate, whichever is applicable.

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, office, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct.

5. *[Name of Bidder]* is authorizing the Head of Procuring Entity or its duly authorized representative(s) to verify all the documents submitted.

6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of Procuring Entity, members of the Region VI Office Bids and Award Committee (ROBAC), the Technical Working Group, and the ROBAC Secretariat, the head of the Project Management Office or the end-user unit and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Region VI Office Bids and Award Committee (ROBAC), the Technical Working Group, and the ROBAC Secretariat, the head of the Project Management Office or the end-user unit and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Region VI Office Bids and Award Committee (ROBAC), the Technical Working Group, and the ROBAC Secretariat, the head of the Project Management Office or the end-user unit and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

a.) Carefully examine all of the Bidding Documents;

b.) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

c.) Made an estimate of the facilities available and needed for the contract to be bid, if any; and

d.) Inquire or secure Supplemental /Bid Bulletin(s) issued for the *[Name of the Project]*.

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is /are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____, **[date issued, [place issued]**

IBP No. _____, **[date issued, [place issued]**

Doc. No. _____

Page No. _____

Book No. _____

Series of _____