



REQUEST FOR QUOTATION (RFQ)

The National Housing Authority (NHA) - South Sector-NCR, through its Regional Office Bids and Awards Committee (ROBAC), intends to procure Food for Meetings with the Community Leaders of MTPM-DO Projects for the Implementation of NHA-BRIS Program which will be undertaken in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of RA 9184.

Interested bidders are required to submit the following documents:

Name of Project	Ref. No. NCRSS-GOODS-2022-06-03-D2: Procurement of Food for Meetings with the Community Leaders of MTPM-DO Projects for the Implementation of NHA-BRIS Program
Brief Description	a. 50 pax of Food for 2 Regular/CoS Enumerator (150 per day/person) for 25 days b. 336 pax of Food for 4 Community Leaders (150 per day/person) for 84 days c. 25 pax of Food for System Users and Supervisors Orientation Workshop (600 per day/person including Lunch and Two Snacks)
Location	Maharlika Village, Mindanao Avenue, Taguig City
Approved Budget for the Contract (ABC)	Eighty-Thousand One-Hundred Ninety Pesos Only (Php 80,190.00)
Source of Fund	Corporate Receipts
Contract Duration	Eighty Four (84) Working Days upon receipt of the Purchase Order (PO)

- a) Updated Mayor's/Business Permit;
- b) PhilGEPS Registration Number; and
- c) Omnibus Sworn Statement

Award of contract shall be made to the lowest quotation, which complies with the items description. The bidders offer or quote above the Approved Budget of the Contract (ABC) shall be automatically disqualified.

Quotations may be submitted manually, through facsimile or email on or before **10:00 am, July 27, 2022** at the address and contact number indicated below:

Address - Room 203-204 Diplomat Condominium, Roxas Boulevard corner Russel St., Pasay City, Metro Manila

Facsimile - 8804-05-19

Email - southsectorncr.robac@gmail.com

For any clarification, you may contact **Engr. Celeste J. Basilisa/Angeli Krista C. Balatayo** at Telephone No. **8846-7844**.



ENGR. WENSON O. REYES

Chairperson, ROBAC South Sector-NCR

Officer-in-Charge, Pasay/Parañaque/Las Piñas District Office

Instructions:

- (1) Accomplish this RFQ correctly and accurately.
- (2) Do not alter the contents of this form in any way.
- (3) Failure to comply with any of the requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Procurement Project		Approved Budget for the Contract		
Procurement of Food for Meetings with the Community Leaders of MTPM-DO Projects for the Implementation of NHA-BRIS Program		Eighty-Thousand One-Hundred Ninety Pesos Only (Php 80,190.00)		
No.	Item Description	Compliance		Remarks
		Yes	No	
Specifications				
1	50 pax of Food for 2 Regular/CoS Enumerator (150 per day/person) for 25 days	✓		
2	336 pax of Food for 4 Community Leaders (150 per day/person) for 84 days	✓		
3	25 pax of Food for System Users and Supervisors Orientation Workshop (600 per day/person including Lunch and Two Snacks)	✓		
Delivery				
a.)	Place: Maharlika Village, Mindanao Avenue, Taguig City, Metro Manila			
b.)	Period/Duration: Eighty-Four (84) Working Days upon receipt of the Purchase Order (PO)			

*****nothing follows*****

Handwritten signature/initials

Company Name

Company Address

TIN Number

YOUR QUOTATION					
Summary of Approved Budget			Offered Quotation		
Item	Quantity	Total Price (Php)	Item	Quantity	Total Price (Php) (inclusive of VAT)
Food for 2 Regular/CoS Enumerator (150 per day/person) for 25 days	50 pax	7,500.00	Food for 2 Regular/CoS Enumerator (150 per day/person) for 25 days	50 pax	
Food for 4 Community Leaders (150 per day/person) for 84 days	336 pax	50,400.00	Food for 4 Community Leaders (150 per day/person) for 84 days	336 pax	
Food for System Users and Supervisors Orientation Workshop (600 per day/person including Lunch and Two Snacks)	25 pax	15,000.00	Food for System Users and Supervisors Orientation Workshop (600 per day/person including Lunch and Two Snacks)	25 pax	
10% Contingency		7,290.00			
Total ABC (in Php)		80,190.00	Total Offered Quotation (in Php)		

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TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all the items.
3. Price quotation/s must be valid for a period of *thirty (30) calendar days* from the date of submission.
4. Price quotation/s to be denominated in the Philippine peso shall include all taxes, duties and/or levies payable.
5. Quotations exceeding the Approved Budget for the Contract shall be rejected.
6. Award of the contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the NHA shall adopt and employ "draw lots" as the tie-breaking method to finally determined the single winning provider in accordance with GPPB Circular 06-2005.
9. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
10. The NHA shall have the right to inspect and/or test the goods to confirm their conformity with the technical specifications.
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of goods not delivered within the prescribed delivery period shall be imposed per day of delay. The NHA shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

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Signature over Printed name

Position/Designation

Office Telephone No./Fax No.

Mobile Phone No.

Email address/es