

**PURCHASE ORDER
NATIONAL HOUSING AUTHORITY**

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|--------------------------------------|-------------------|
| Supplier : VENSON'S MARKETING | P.O.No: 2022-002 |
| Address : Iloilo City | Date : 08/03/2022 |
| TIN : | PR No.: 22-07-028 |
| Mode of Procurement : Shopping | Date : 07/19/2022 |

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

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|--|---|
| Place of Delivery: <u>NHA Capiz/Aklan/Antique District Office, 2nd flr., Plazuela de Iloilo, Ben. Aquino Ave., Mandurriao, Iloilo City</u> | Delivery Term: <u>Fifteen (15) Working days</u> |
| Date of Delivery: | Payment Term: <u>Full Payment / Check</u> |

| Stock No. | Unit | Description | Quantity | Unit Cost | Amount |
|-----------|------|--|----------|-----------|-----------|
| | BOX | 11 X 14 7/8 CONTINUOUS FORM (3 PLY) | 5 | 1,235.50 | 6,177.50 |
| | BOX | 11 X 14 7/8 CONTINUOUS FORM (2 PLY) | 5 | 1,427.50 | 7,137.50 |
| | BOX | 11 X 9 1/2 CONTINUOUS FORM (3 PLY) - CARBONLESS | 5 | 752.50 | 3,762.50 |
| | BOX | 11 X 9 1/2 CONTINUOUS FORM (2 PLY) - CARBONLESS | 14 | 896.00 | 12,544.00 |
| | BOX | 11 X 9 1/2 CONTINUOUS FORM (1 PLY) | 14 | 681.50 | 9,541.00 |
| | REAM | LONG BOND PAPER - CACTUS | 30 | 236.00 | 7,080.00 |
| | REAM | A4 BOND PAPER - CACTUS | 50 | 215.00 | 10,750.00 |
| | PC | RECORD BOOK (150 LEAVES) | 10 | 51.00 | 510.00 |
| | BOX | SIGN PEN/GEL PEN (BLUE) | 2 | 332.00 | 664.00 |
| | BOX | STAPLE WIRE, STANDARD SIZE #10-1MM | 25 | 24.30 | 607.50 |
| | BOX | STAPLE WIRE, STANDARD SIZE #35-5MM | 25 | 49.30 | 1,232.50 |
| | PACK | STICKER PAPER 10s/PACK | 50 | 57.00 | 2,850.00 |
| | PACK | ADDING MACHINE TAPE | 3 | 34.00 | 102.00 |
| | BOX | RIBBON CARTRIDGE FX-2175/FX-2190 | 5 | 360.00 | 1,800.00 |
| | BOX | RIBBON CARTRIDGE FX-2175/FX-2190 - REFILL | 15 | 30.00 | 450.00 |
| | BOX | COIN ENVELOPE (8 1/2) | 2 | 291.50 | 583.00 |
| | BOX | BALLPEN - BLACK | 1 | 40.50 | 40.50 |
| | BOX | BALLPEN-BLUE | 10 | 40.50 | 405.00 |
| | PC | BANK CASH BOOK GEN FORM 104 | 1 | 625.00 | 625.00 |
| | BOX | BINDER CLIPS, BIG (2") | 8 | 85.00 | 680.00 |
| | BOX | BINDER CLIPS, SMALL (1X25MM) | 10 | 29.00 | 290.00 |
| | BOX | CLIPS, PAPER GEM TYPE SMALL | 15 | 10.25 | 153.75 |
| | BOX | CLIPS, PAPER GEM TYPE BIG | 15 | 24.30 | 364.50 |
| | PC | CORRECTION TAPE | 43 | 31.15 | 1,339.45 |
| | PC | DATA FILE BOX, MADE OF CLIPBOARD, WITH CLOSED ENDS | 3 | 80.00 | 240.00 |
| | PC | DATA FOLDER | 3 | 120.00 | 360.00 |
| | PC | DATING AND STAMPING MACHINE, HEAVY DUTY | 2 | 43.00 | 86.00 |
| | BOX | ENVELOPE, BROWN, LETTER | 1 | 720.00 | 720.00 |
| | GAL | ALCOHOL, ISOPROPYL, 65%-72%, SCENTED 3.785LTR. | 3 | 396.00 | 1,188.00 |
| | PC | ENVELOPE, EXPANDING KRAFT OF LEGAL SIZE | 125 | 12.70 | 1,587.00 |
| | PC | ERASER, RUBBER | 12 | 6.50 | 78.00 |
| | BOX | FASTENER FOR PAPER, METAL | 15 | 37.00 | 555.00 |
| | BOX | FASTENER FOR PAPER, PLASTIC | 8 | 30.00 | 240.00 |
| | PC | FOLDER, ORDINARY WHITE LEGAL | 200 | 4.50 | 900.00 |
| | PC | FOLDER, EXPANDED LEGAL, GREEN | 135 | 11.50 | 1,552.50 |
| | PC | GLUE, WHITE 130 GRAMS | 5 | 46.00 | 230.00 |
| | BOT | INK, STAMP PAD BLUE | 10 | 20.00 | 200.00 |
| | PC | LOGBOOK, 300 LEAVES | 5 | 56.00 | 280.00 |
| | PC | MARKER, FLOURESCENT STABILO BOSS ASSRTD. COLOR | 7 | 37.00 | 259.00 |
| | PC | MARKING PEN, PERMANENT, BROAD (BLACK) | 10 | 33.00 | 330.00 |
| | PC | MARKING PEN, PERMANENT, BROAD (BLUE) | 10 | 33.00 | 330.00 |
| | PC | NOTE PAD, POST IT (2"X3") | 25 | 15.00 | 375.00 |
| | PAD | NOTE PAD, POST IT (2"X3") | 25 | 15.00 | 375.00 |

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|------|---|----|----------|----------|
| PAD | PAPER YELLOW RULED PAD | 2 | 23.00 | 46.00 |
| PC | AVR, 500 WATTS | 2 | 455.00 | 910.00 |
| PACK | BATTERY, DRY CELL, AA, 2 PIECES PER BLISTER PACK | 6 | 34.00 | 204.00 |
| PC | EXTENSION CORD | 2 | 395.00 | 790.00 |
| PC | FLASH DRIVE, 16 GB CAPACITY | 2 | 295.00 | 590.00 |
| PC | WIRELESS USB ADAPTER | 2 | 525.00 | 1,050.00 |
| BOX | TYPEWRITER CORRECTION TAPE , for liff-off correction, spool Colour yelloW, width 7.1 mm, length 4.8, packing unit 5 | 4 | 30.00 | 120.00 |
| PC | STORAGE FILE BOX/PEERLESS BOX | 10 | 360.00 | 3,600.00 |
| ROLL | TAPE TRANSPARENT, SMALL (1") | 13 | 14.00 | 182.00 |
| ROLL | TAPE MASKING, BIG (2") | 5 | 30.00 | 150.00 |
| ROLL | TAPE, PACKAGING BIG (2") | 5 | 30.00 | 150.00 |
| PACK | TRANSPARENT BINDING COVER 10S/PACK | 13 | 80.00 | 1,040.00 |
| ROLL | WRAPPING PAPER, KRAFT 65 GRAMS, (3KGS) | 1 | 195.00 | 195.00 |
| PACK | TRASHBAG PLASTIC, BLACK (LARGE) | 13 | 40.00 | 520.00 |
| BOX | BIG ZIPLOCK | 1 | 1,560.00 | 1,560.00 |

Total Amount in Words: ~~NINETY THOUSAND~~ SIX HUNDRED EIGHTY-TWO AND 20/100 PESOS P **90,682.20**

In case of failure to make full delivery within the same specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:


VENSON'S MARKETING
 Signature Over Printed Name of Supplier

08/17/2022
 Date

Very truly yours,



FE T. JAMOYOT

Region VI, ROBAC Chairperson


RIZALINO G. GABAHUG

Region VI, Regional Manager

Funds Available:


CHEN JUSTINE T. TAN
 Chief Corporate Accountant

Amount: 2231-57-031
P 90,682.20