

PURCHASE ORDER

NATIONAL HOUSING AUTHORITY

Agency _____

Supplier: INKFINITY INK AND TONER TRADING
 Address: 166 Sitio Sto. Niño San Martin De Porres
Parañaque City
 TIN: 250-336-575-00000

P.O. No. : **ESO-PO-2022-003**
 Date: **September 5, 2022**
 Mode of Procurement: Small Value Procurement

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: NCR-East Sector Office, Gr. Flr. Main Office Bldg.
Elliptical Rd. Diliman
 Date of Delivery: Ten (10) Working Days upon receipt of this Purchase Order


Delivery Term: **Ten (10) Working Days**
 Payment Term: **Full Payment/Check**

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	drum	HP Drum19A	45	1,280.00	57,600.00
	toner	HP Toner CE285A	50	980.00	49,000.00
	toner	HP Toner CF217A	50	1,100.00	55,000.00
	bottle	Epson T6641 Black	12	180.00	2,160.00
	bottle	Epson T6642 Cyan	10	180.00	1,800.00
	bo*tle	Epson T6643 Magenta	10	180.00	1,800.00
	bottle	Epson T6644 Yellow	10	180.00	1,800.00
	bottle	Canon Ink G1790 Black	40	280.00	11,200.00
	bottle	Canon Ink G1790 Cyan	40	280.00	11,200.00
	bottle	Canon Ink G1792 Magenta	40	280.00	11,200.00
	bottle	Canon Ink G1793 Yellow	40	280.00	11,200.00

Total Amount in Words: Two Hundred Thirteen Thousand Nine Hundred Sixty Pesos Only ₱ 213,960.00

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every for every day of delay shall be imposed.

Conforme:



 Name and Signature of Supplier

 Date
 9/23/22


MAURA D. AGGARAO
 Officer-in-Charge, East Sector Office

Funds Available: 213,960.00


EFREN J. HUGO, JR.
 Chief Corporate Accountant, East Sector

ALOB No. : _____
 Amount : _____